



Texas Trauma Coordinators Forum

GENERAL MEETING MINUTES

May 18, 2021 via Zoom

Attendance – There were 79 participants in attendance.

Call to order – The meeting was called to order by President Robb at 13:01. The Zoom platform was utilized, and a published agenda was provided.

Minutes Approval – There was a motion to approve the published TTCF March 5, 2021 General Membership Meeting minutes by Rhonda Manor with a second had by Jacky Betts. There were no suggested revisions and the motion passed.

Presidents Announcements – *Lori Robb*

Plan for August and November TTCF meetings – The membership was informed that the August 2021 meeting will be conducted virtually using the Zoom platform. There was discussion resulting in a motion by Jacky Betts to conduct the November 2021 General Membership Meeting in-person at the Downtown Hilton in Austin in conjunction with the EMS Conference. There was a second to the motion by Terri Rowden. There were no objections and Mr. Betts agreed to pursue the hotel meeting contract.

GETAC Trauma System Meetings – Ms. Robb informed the membership that GETAC Trauma will conduct two meetings for public input relating to the proposed new trauma rules on 6/1/21 from 09:00 to 12:00 and on 6/15 from 15:00 to 17:30. Contact DSHS or GETAC for meeting information.

STB Day – Ms. Robb recognized 5/20/21 as National StopTheBleed Day and encouraged the membership to be involved and to share any participation events or stories.

Nominations for Historian and DAL#2 – Parliamentarian Edwards informed the membership of the DAL#2 and Historian vacancies, listed the office qualifications, and requested that nominations be communicated to any Executive Board member. Voting to fill the vacancies will occur during the August 2021 TTCF General Membership Meeting.

TTCF General Membership Meeting Minutes May 18, 2021

Bylaw / SOP approval – Parliamentarian Edwards reported that the annual proposed revisions to the Bylaws and SOPs have been posted for an extended time on the TTCF website and gave a brief overview of the changes. There was a motion to accept the posted Bylaws and SOPs by Jacky Betts with a second had by Rebecca Crocker. There were no objections or dissents and the motion was approved by the membership. The revised Bylaws and SOPs are hereto adopted.

Financial Report – *Jacky Betts*

Mr. Betts vocalized and provided a written report that indicated a P&L net of \$-388.00 and a current account balance of \$18,054.23 as of 5/18/21. He noted that the estimated \$5000.00 income from yesterday's TTDEC Course has not been computed into the above numbers.

TCRN Recognition – Sarah Wheat and Lindsey Adams were recognized for having recently obtained TCRN certification.

Trauma Registry Presentation – Registry Co-Chair Michael Shiels conducted a 45-minute PowerPoint presentation to the membership relating to data operations and reporting.

Trauma Designation Extension Request Guidelines – DSHS Trauma & EMS Director Jorie Klein informed the membership that facilities who desire a trauma designation extension are required to complete the extension process. The extension request must be communicated in writing and the process explanation document can be located on the DSHS website, as well as the TTCF homepage. Extensions can be granted for a maximum 12-month window.

External Reports

Department of State Health Services (DSHS) – *Jorie Klein, Elizabeth Stevenson, Michael Murray*
Ms. Stevenson reported a current Texas total of 296 trauma designated facilities, comprised of (18) Level I, (26) Level II, (61) Level III, and (191) Level IV centers. Current IAP count is 20. The IAP deadline to achieve designation is set in statute and can not be extended. Ms. Stevenson noted that any facility that received UCC funds in an IAP status and does not successfully obtain designation within their IAP window, are required to return UCC funds including a 10% penalty. Courtney Ennis has joined the DSHS office as of 4/1/21 and can be reached for support. Its was announced that trauma surveys can be conducted virtually or in-person per facility request and the above annotated extension designation guidelines were reiterated. It was further announced that designation certificates are now electronically delivered to facilities for printing and mandated display. In closing Ms. Stevenson reminded the membership that scheduled phone meetings continue to be conducted between DSHS and Level III, non-rural Level IV, and rural Level IV facilities; invitations to the calls can be obtained by contacting the DSHS Trauma office.

State Registry – *Pierce Baumann, Judy Whitfield*

Ms. Klein reported that weekly meetings continue between the DSHS Trauma and Epidemiology groups and that progress is being made in relation to registry reports and operations.

Texas EMS Trauma and Acute Care Foundation (TETAF) – *Brenda Putz*

Rosie Bolenbaucher announced the Hospital Data Management Course is scheduled for June 28-29 and to please see the TETAF website for registration.

Emergency Nurses Association (ENA) – Courtney Edwards announced the 'Suicide Screening' legislation has passed the House of Representatives as has the 'Workplace Violence' legislation. She also noted the ENA's firearm toolkit is available for download on the ENA website, as well as numerous Trauma Month Awareness tools and resources.

Society of Trauma Nurses (STN) – Ms. Bolenbaucher reported that STN has free nursing CNEs for members and is a valuable organization join.

American Trauma Society (ATS) – *Garrett Hall, Brett Dodwell*

Mr. Hall noted that the ATS website contains numerous resources for Trauma Awareness Month and multiple trauma related courses. He also noted that the national tourniquet procedure code(s) are scheduled for release in October 2021. Mr. Dodwell noted that Mr. Shiels will deliver an ATS Registry Reporting webinar on July 13, 2021.

Committee / Workgroup Reports

Membership/Mentorship – *Rebecca Crocker, Terri Rowden*

Ms. Crocker announced that the 'new members booklet' continues revision and will be ready for disbursement at the November 2021 meeting.

Special Populations – *Lauren Prouty, Kayla Cehand*

Ms. Prouty announced that McClain Children's Hospital continues to offer their quarterly pediatric talks and to please contact her for more information.

Injury Prevention – *Cathy Glenn, Ashley Kopech*

Ms. Kopech reported the Committee's newsletter has been released and is scheduled for regular production. She also noted the Committee currently has 3 scholarships available for \$1000 each. Please contact the IP leadership for more information.

Level I / II – *Danielle Sherar, Sheryl Cloud*

No report offered.

Level III – *Tamara Connell, vacant*

No report offered.

Level IV – *Janice Markwardt, Joy Henry*

No report offered.

Fund Raising / Finance – *Jessica Vickers, Melanie Martin*

Ms. Vickers announced that new t-shirt prototypes are in process and will be shown to the membership before production.

Public Relations / Legislative – *Vacant, Leanne Beaudet*
No report offered.

Education – *Dawn Koepf, Rosie Bolenbaucher*

Ms. Bolenbaucher reported there were 41 attendees in yesterday's TTDEC course and that preliminary evaluations are favorable.

Open Forum – *ALL*

No subjects or comments were voiced.

Adjournment – Without objection the meeting was adjourned by President Robb at 15:00. The next scheduled TTCF General Membership Meeting is August 17, 2021 @ 13:00 with required registration via the TTCF homepage www.ttcf.org

Recorded by,

Brett Dodwell
TTCF Secretary