



*Texas Trauma Coordinators Forum*

## **GENERAL MEETING MINUTES**

**August 17, 2021 via Zoom platform**

**Call to order** – The meeting was called to order at 13:03 by President Robb, published agendas were available and a quorum was established.

**Minutes Approval** – There was a motion by Courtney Edwards to approve the published May 18, 2021 General Meeting Minutes, there was a second had by Brittany Ray. There were no suggested revisions, dissents, or objections and the motion was passed.

### **Presidents Announcements – *Lori Robb***

Trauma Rule update – Ms. Robb informed the membership that the DSHS trauma rule revisions have been vetted by the GETRAC Trauma Committee and are set to be recommended to GETAC Council in September. The latest version will be published to the TTCF website when approved. The RAC rule revisions are still in review, with meetings scheduled for Sep 2<sup>nd</sup> and Sep 8<sup>th</sup>, and anticipated to be recommended to GETAC Council in the near future.

Strategic planning meeting for 2022 – The 2022 Strategic Planning meeting is scheduled for November 18, 2021 from 14:00 to 18:00 at North Austin Medical Center. Meeting information can be found on the TTCF website calendar.

November General Meeting – The November 19, 2021 General Membership Meeting will be held at the Austin Downtown Hilton from 09:00 to 16:00 in conjunction with the Texas EMS Conference. Lodging discounts can be found on the DSHS EMS Conference webpage. The membership was reminded that there is a \$50 meeting fee for in-person TTCF meetings to cover conference room and food costs and the registration for the meeting is required via the TTCF website.

CE Offerings – Ms. Robb reminded the attendees that polling indicated the majority of the TTCF membership desired that CE education be conducted outside of the official meeting agenda time. It was further noted that TETAF will not supply CE certification unless the education is conducted during the TTCF meeting. As the virtual meeting format is anticipated to be ceased for upcoming meetings and CE education scheduled for in-person meetings, there is no TETAF supplied CE certification conflict moving forward.

Silent Auction – The annual silent auction is scheduled for the November 19, 2021 in-person meeting in Austin. The membership was reminded to donate and create auction item baskets.

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### **Announcement of Historian and DAL#2 nominees – *Parliamentarian Edwards***

Ms. Edwards announced the scheduled special election ballot for the vacant Board positions of: Historian, Director At Large #1, and Director At Large #2. Qualified nominees were Tamara Connell for Historian, Sherry Jennings for DAL #1, and Rhonda Manor-Coombes for DAL #2. The floor was opened for additional nominations to all 3 positions. There were no additional nominations voiced or communicated. There was a motion by Christy Brown to close the floor nominations, with a second had by James Stephens. There were no objections, the motion passed, and the floor was closed to nominations. The election ballot link was published in the zoom meeting chat box and eligible voting members were instructed to cast their ballots.

### **Financial Report – *Jacky Betts, Treasurer***

No report offered.

**TCRN Recognition** – Paul Britt was recognized as having obtained the TCRN certification.

### **Registry Presentation – *Michael Shiels***

Mr. Shiels gave the membership a PowerPoint presentation discussing the Texas StopTheBleed Coalition and its Data Workgroup. Information was relayed relating to the Coalition's goal of measuring tourniquet data throughout the State of Texas, the Data Workgroup's intent to develop a 'How To' manual for tourniquet abstraction and submission, and the collaborative work being done with DSHS and State Registry personnel. The presentation has been uploaded to the Registry Committee's TTCF page for review.

## **External Reports**

### **DSHS – *Jorie Klein, Elizabeth Stevenson, Michael Murray, Indra Hernandez***

Ms. Klein reiterated the proposed trauma rule revisions will be communicated to the GETAC Council via GETAC Trauma Committee endorsement in September. DSHS work continues on the development of survey and survey process documents. She informed the membership that DSHS intends to develop a survey committee partially comprised of stakeholders, to focus on survey deficiencies and issues. Ms. Klein agreed to provide TTCF with the latest version of the proposed trauma rule revisions for publication once authorization is completed. In closing, she did provide TTCF with the guideline document for developing a trauma operations plan at the facility level.

Ms. Stevenson announced there are currently 300 designated trauma facilities in the state, in addition to 17 facilities IAP (18-Level I, 26-Level II, 63-Level III, and 193-Level IV). Information also reported included: facilities that need a designation extension must provide the extension application within 90 days of designation expiration through the DSHS website, and that TETAF surveys can be requested in the virtual and in-person formats. In closing Ms. Stevenson reported monthly virtual meetings are scheduled for the rural Level IV trauma facilities and the non-rural Level IV and Level III trauma facilities, so you can ask questions directly to the department. These meetings are for the hospitals to voice their concerns, share best practices and let your voice be heard. The trauma rule compliance document has been discussed on recent calls. Next call dates are August 25<sup>th</sup> – Level III and Non-Rural Level IV facilities call from 2:00 to 3:00 and September 8<sup>th</sup> – Rural Level IV facility call from 2:00 to 3:00.

Ms. Hernandez reported the UCC deadline date for FY20 applications (CY18 discharge data) has been extended to October 20, 2021 and provided a PowerPoint update which will be published on the TTCF website for review.

**Injury Prevention State Registry** – *Petra Baumann, Judy Whitfield*

Ms. Baumann reported the registry, epidemiology, and DSHS groups continue to meet regularly with the Texas STB Coalition Data Workgroup in developing tourniquet data reports and submission processes. It was reported that the State Registry is approximately 3 to 4 weeks delayed in producing requested reports at the moment and that the registry group continues to discuss potential registry software vendors for future contracts.

**TETAF** – *Brenda Putz*

No report offered.

**ENA** – *Courtney Edwards*

Ms. Edwards reported that national legislative appropriation support for the Mission Zero program has passed the House and is currently awaiting Senate passage. It was further reported that the ENA National Conference will be offered in a hybrid platform virtual/in-person and is scheduled to begin on September 22<sup>nd</sup>.

**STN** – Ms. Klein announced that the offering of the TOPIC course in an on-line platform continues development and that ATCN is available via on-line for modules and in-person for skills stations.

**ATS** – *Brett Dodwell*

Mr. Dodwell reported that the ATS continues to offer multiple courses in virtual platforms and there is a link on the TTCF homepage to access all the ATS educational offerings.

## **Committee/Workgroup Reports**

Membership/Mentorship – *Rebecca Crocker, Terri Rowden*

Ms. Rowden announced that the committee continues revision work on the New Member's Booklet and is prepared to offer same at the in-person November 19, 2021 General Meeting.

Special Populations – *Lauren Prouty, Kayla Cehand*

No report offered.

Injury Prevention – *Cathy Glenn, Ashley Kopech*

Ms. Glenn gave a PowerPoint presentation relating to updated IP resource links and organizations. The presentation has been placed on the IP webpage. She also included that the next IP newsletter is slated for release at the November 19, 2021 meeting and announced that the IP Committee has available mentors to provide any IP needed support at the facility level.

Level I / II – *Danielle Sherar, Sheryl Cloud*

No report offered.

Level III – Tamara Connell, vacant

No report offered. It was noted that the committee leadership positions will be vacant with Ms. Connell assuming the Historian position.

Level IV – Janice Markwardt, Joy Henry

Ms. Markwardt reported that Mr. Bett's presentation on Trauma Fee Billing is available for viewing via the TETAF website.

Fund Raising / Finance – Jessica Vickers, Melanie Martin

No report offered.

Public Relations / Legislative – Vacant, Leanne Beaudet

No report offered. Mr. Dodwell reported that he has reached out to Ms. Beaudet to clarify her intention to remain or leave the Co-Chair position.

Education – Dawn Koepp, Rosie Bolenbaucher

No report offered.

Registry – Michael Shiels, Irene Lopez

Mr. Shiels had no additional report to his PowerPoint presentation today.

**Open Forum – ALL**

Mr. James Stephens expressed a desire to look into the leadership opportunities of the Level III Committee.

Parliamentarian Edwards announced today's Special Election results as: Historian Ms. Tamara Connell, DAL #1 Sherry Jennings, and DAL #2 Rhonda Manor-Coombes. There was a motion by Mr. Dodwell to destroy the electronic election ballots with a second had by James Stephens. There were no objections and the motion passed.

**Adjournment – President Robb**

There being no further items communicated for consideration, the General Membership Meeting was adjourned by President Robb at 14:40. The next scheduled TTCF General Membership Meeting will be In-Person on November 19, 2021 at the Downtown Austin Hilton from 09:00 – 4:00.

***Recorded by,***

***Brett Dodwell  
TTCF Secretary***