



## **BOARD MEETING MINUTES** **April 28, 2022**

### **Zoom Teleconference**

**Board Attendance:** Kathy Rodgers, Lori Robb, Jacky Betts, Brett Dodwell, Courtney Edwards, Tamara Connell, Sherry Jennings, Rhonda Manor-Coombes, Danielle Sherar, Sheryl Cloud, Jamie Stephens, Janice Markwardt, Kristie Brown, Michael Shiels, Chris Campbell, Ashley Kopech, Amy Tucker, Rebecca Crocker, Dawn Koepp, Jennifer Carr, Melanie Martin.

**Call to Order** – The meeting was called to order at 13:03; attendance was taken, and a forum was established.

**Approval of Minutes – There was a motion to approve the published** January 20, 2022 TTCF Board Meeting minutes by Tamara Connell with a second had by Rhonda Manor-Coombes. There were no suggested revisions or dissent, and the motion was passed.

**Goals:** Support the mission of the TTCF organization through:

- 1) education, mentoring, and networking
- 2) increase membership and participation by 5%
- 3) ensure continued organizational financial stability
- 4) increase stakeholder access through quarterly meetings outside the Austin area
- 5) advocate for legislative initiatives to support improved patient outcomes

### **President Announcements/Agenda items** – *Kathy Rodgers*

President Rodgers lead a discussion on the remaining 2022 meeting dates to include: May 22 Board Meeting at Maggiano's Little Italy Restaurant in Austin, May 23 General Assembly at St. David's in Austin, August 16 General Assembly in Austin with specific location TBD, November 17 Strategic Planning in Austin with location TBD, and November 18 General Assembly in Austin with location TBD. It was further noted that the GETAC meetings will be held at the Holiday Inn at 290/I-35 in Austin.

Use of Kahoot – There was discussion and widespread support for the continued use of the Kahoot tool for TTCF presentations during meetings.

TETAF May 23<sup>rd</sup> Meeting – There was a suggestion to plan a 'watch party' for the meeting at the conclusion of the May 23<sup>rd</sup> TTCF meeting which was declined relating to extended room charge.

Ms. Rodgers announced there will be a 'Pediatric Readiness' presentation at the May 23<sup>rd</sup> meeting which will be conducted by Sally Snow and Sam Vance.

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It was further noted that there will be a 2 hour CNE F.A.L.L. presentation at the May 23<sup>rd</sup> meeting.

**TTDEC** – Ms. Koepp led a discussion relating to the upcoming May 10<sup>th</sup> TTDEC Course. It was noted that there are currently 18 participants registered and that the planning committee will potentially meet again before the course offering. Mr. Betts and Ms. Edwards are listed as zoom hosts and Ms. Koepp agreed to disseminate the final presentations to same when completed. The October 17, 2022 course is moving ahead as a in-person offering platform.

**TTCF August anniversary party** – Ms. Connell led a discussion on the TTCF 30<sup>th</sup> Anniversary Celebration scheduled for August 16, 2022 from 1800 to 2000 in Austin. She solicited additional board planning supporters and listed various planning festivities. It was noted that there is a potential time conflict relating to the TETAF meeting on the same evening. The board was solicited for auction donations, and it was noted there will be additional planning meetings scheduled.

### **Officer/Board Reports:**

**Past President** – *Lori Robb*

*No report offered*

**Secretary's Report** – *Brett Dodwell*

*Mr. Dodwell presented a bar graph of TTCF membership census from 2017 through today and noted the reduction of annual memberships correlating with pandemic timeframes. There were also reminders for delinquent COIs and SMART goal worksheets. In closing, there was a request for any potential Kahoot tools that may be used at the May 23<sup>rd</sup> meeting to be delivered to Mr. Dodwell NLT May 20<sup>th</sup>.*

**Treasurer's Report** – *Jacky Betts*

*No report offered*

**At-Large Report** - *#1 Sherry Jennings, #2 Rhonda Manor-Coombes*

*No report(s) offered*

**Parliamentarian's Report** – *Courtney Edwards*

*Ms. Edwards reminded the board that nominations are on schedule for the May General Assembly meeting to include the elected positions of: President Elect, Treasurer Elect, Parliamentarian, and DAL# 1.*

**Historian's Report** – *Tamara Connell*

Ms. Connell guided a discussion relating to the TTCF 30<sup>th</sup> Anniversary Celebration (see above) and solicited historical documents and items from the leadership.

## **Committee Reports**

### Membership/Mentorship – *Rebecca Crocker, Terri Rowden*

Ms. Crocker stated that the e-copy of the new members handbook will be displayed at the May 23<sup>rd</sup> meeting.

### Trauma Registry – *Michael Shiels, Christine Campbell*

Mr. Shiels announced a planned presentation relating to registry items will be on tap for the May 23<sup>rd</sup> meeting.

### Special Populations – *Kristie Brown, Vacant*

Ms. Brown expressed her gratitude for joining the Board and agreed to present a pediatric PI focused case study at the May 23<sup>rd</sup> meeting. She also announced the committee's Co-Chair vacancy.

### Injury Prevention – *Ashley Kopech, Amy Tucker*

Ms. Kopech reported that IP focus planning continues as well as future newsletters.

### Level I / II – *Danielle Sherar, Sheryl Cloud*

Ms. Sherar reported that the Registrar Study will be discussed at the May 23<sup>rd</sup> meeting, as well as the committee's ongoing priority standing items.

### Level III – *James Stephens, Laura Wagley*

Mr. Stephens confirmed the appointment of Co-Chair Wagley and announced that work continues on building a Level III member list and reaching out to new TPMS.

### Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt reported the committee will continue with its usual formatting and platform for the May 23<sup>rd</sup> meeting, to include focus on the 157.125 rules revisions.

## **Workgroup Reports**

### Fund Raising / Finance – *Jessica Vickers, Melanie Martin*

Ms. Martin reported that a merchandize inventory has been completed with results to be communicated at the next TTCF Board Meeting.

### Public Relations / Legislative – *Cathy Glenn, Vacant*

No report offered

### Education – *Dawn Koepp, Jennifer Carr*

Ms. Koepp updated the Board on the upcoming TTDEC course scheduled for May 10<sup>th</sup> (see above notes). It was also noted that a burn presentation for CEUs has been scheduled for the August General meeting. Ms. Carr agreed to present the Board with an increased social media plan at the next Board meeting.

**Open Forum – ALL**

No offerings were presented

**Adjournment – Kathy Rodgers**

As no further items were presented for Board consideration, the meeting was adjourned by President Rodgers at 14:10 without dissent or objections.

***Recorded by,***

***Brett Dodwell  
TTCF Secretary***