



*Texas Trauma Coordinators Forum*

## **GENERAL ASSEMBLY MEETING MINUTES**

**May 23, 2022**

**St. David's 3000 N I-35, Austin Texas 78705**

**Registration** – Registration opened at 07:30. There were 61 attendees for the in-person platform.

**Call to order** – The meeting was called to order by President Rodgers at 08:10. Agendas and sign-in were available and a quorum was established.

**Approval of Minutes** – There was a motion by Kristy Brown to accept the published February 8, 2022 General Assembly Meeting Minutes with a second had by Lee Williamson. There were no suggested revisions or edits and the motion carried without dissent.

### **Presidents Announcements – *Kathy Rodgers***

The organization's goals were reviewed by Ms. Rodgers - Support the mission of the TTCF organization through:

- 1) education, mentoring, and networking
- 2) increase membership and participation by 5%
- 3) ensure continued organizational financial stability
- 4) increase stakeholder access through quarterly meetings outside the Austin area
- 5) advocate for legislative initiatives to support improved patient outcomes

The TTDEC course was conducted in May 2022 with the next scheduled offering set for October 17, 2022 with location TBD. Membership has increased to a current level of 102.

TTCF 30<sup>th</sup> Anniversary Celebration – Ms. Rodgers informed the membership of the planned TTCF 30<sup>th</sup> Anniversary Celebration scheduled for August 16, 2022 following the General Assembly Meeting at the Embassy Suites Central in Austin. The dress is cocktail attire, and the theme is Texas Casual. Cash bar, finger foods, cake, and festivities were announced. Attendees were solicited for decoration donations and invited to attend the bi-monthly planning meetings if desired. Members were encouraged to attend and disseminate the invitation.

TCRN Recognition – Lidia Camacho and Laura Wagley were recognized as having recently obtained their TCRN certification.

CSTR/CAISS Recognition – There were no names offered for recognition of CSTR/CAISS certification.

**TTCF Annual Awards** – The TTCF Lifetime Achievement award was presented to Tracy Cotner-Pouncy and the TTCF Trauma Champion of the Year award was presented to Brett Dodwell.

**Treasurer Report** – *Jacky Betts*

Mr. Betts submitted a written itemized financial report dated through May 20, 2022 reflecting a net income of \$-1,890.06 and a current Liabilities & Equity balance of \$16,220.77. It was further reported that the organization is on more solid financial ground relating to the pandemic and revenue losses. Lastly Mr. Betts reminded the membership of the positive impact that vendor fees produce.

**Parliamentarian Report** – *Courtney Edwards*

Ms. Edwards opened the floor for nominations to the following positions: President-Elect, Treasurer-Elect, Parliamentarian, and Director-At-Large Position #2. There were no voiced, or written nominations put forward. The floor was closed to nominations and Ms. Edwards informed the membership to email her any nominations and that the floor would be opened to nominations again at the August 16, 2022 meeting prior to the election being conducted. Position requirements and prerequisites can be found on the website bylaws.

**Historian Report** – *Tamara Connell*

No report offered.

**Registry Presentation** – *Michael Shiels, Christine Campbell*

Mr. Shiels and Ms. Campbell gave a 30-minute PowerPoint presentation to the membership on registry operations with a focus on injury coding that included scenarios. The membership was very receptive and requested continued education in the offered format. The presentation is located on the Registry Committee webpage for reference.

**Breakout Sessions** – The Level I/II, Level III, and Level IV Committees conducted a 30-minute breakout session.

**Break** – The meeting adjourned for a 15 minute break.

**'Ask the Surveyors' Q&A** – *TETAF trauma surveyors*

A question/answer panel discussion was conducted by TETAF trauma surveyors and the general assembly.

### **Fall Awareness Lengthens Lives (F.A.L.L.) – Brandy Martinez, Susan Douglas**

Ms. Martinez and Ms. Douglas presented a 2 hour CEU PowerPoint offering on the developed F.A.L.L. program. The presentation is available on the Injury Prevention webpage for reference.

**Lunch** – a catered lunch was provided to the membership (\*inaugural members mentorship meeting was conducted and the New Members Guide was reviewed)

### **Pediatric Readiness Program – Sally Snow, Sam Vance**

Ms. Snow and Mr. Vance presented a 30-minute presentation on the Pediatric Readiness Program which included attendee questions. The presentation is available on the Special Populations webpage for reference.

### **Case Study Debrief – Kristie Brown**

Special Populations Chair Ms. Brown conducted a pediatric case review from her facility for the membership. The offering was enthusiastically received.

## **Internal Reports**

### Education – Dawn Koepp / Jennifer Carr

Ms. Koepp and Ms. Carr announced the positive feedback from the May TTDEC course and highlighted that 87% of the attendees were new to their role. The next TTDEC course is scheduled for October 17, 2022 via an in-person platform with location TBA. It was noted that the August CEI education presentation will be 'Burn' focused. In closing, the membership was asked to stay tuned to the TTCF Facebook page for future quizzes and education snippets.

### Injury Prevention – Ashley Kopech, Amy Tucker

Ms. Kopech and Ms. Tucker thanked the FALL and Pediatric Readiness Program presenters and announced that the August 16, 2022 meeting will be pediatric focused also.

### Special Populations – Kristie Brown, Vacant

Ms. Brown reported that gerontology education is scheduled for future offerings. The membership requested that the committee continue with the case study platform offering that was offered today. Ms. Brown also solicited the membership for the vacant Co-Chair position.

### Registry – Michael Shiels, Christine Campbell

Mr. Shiels and Ms. Campbell announced the future dissemination of a registry needs assessment survey and that future education presentations will be created from the survey results. The leadership also announced their webpage will begin revisions in the near future.

### Public Relations / Legislative – Cathy Glenn, Vacant

No report offered.

### Membership / Mentorship – Rebecca Crocker, Terri Rowden

Ms. Crocker reported 20 inaugural members attended today's meeting and announced she will send the 20 attendees the New Members Guide after a few short revisions are made.

Fundraising / Finance – *Jessica Vickers, Melanie Vanderford*

Ms. Vanderford announced that a large portion of the current TTCF merchandise was distributed today and that an inventory of remaining items will be done in the near future.

Level I/II – *Danielle Sherar, Sheryl Cloud*

Ms. Sherar and Ms. Cloud reported 20 members attended today's meeting where discussed topics included recent verification surveys and suggestions for future survey preparations, new ACS COT standards, the RAC Data Collaborative, and the collaborative TQIP abstract registry survey with Parkland Hospital. June 30, 2022 was announced as the abstract submission deadline for the ACS TQIP conference in December 11-13, 2022.

Level III – *Jamie Stephens, Laura Wagley*

Ms. Wagley reported that the Committee met in conjunction with the Level IV Committee today (see report below) and that a revision to the Level III list continues.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt reported that the collaborative meeting with the Level III Committee had 45 in attendance and focused on new members, recent survey tips and advice, goals of surveys, common issues. The meeting also enjoyed input from TETAF's Brenda Putz.

### **External Reports**

Department of State Health Services (DSHS) OEHS/TS – *Jorie Klein, Elizabeth Stevenson, Indra Hernandez*

Ms. Stevenson reported the state currently has 301 designated trauma facilities, (20 Level I, 26 Level II, 62 Level III, 193 Level IV, and 13 IAP). The proposed adoption date for the revised 157.125 trauma rules is April 23, 2023 with full implementation anticipated September 1, 2023. There will be a future information comment period in July or August 2022. Monthly calls continue for Level III and Non-Rural facilities on the fourth Wednesday at 2:00, and for Level IV and Rural facilities on the second Wednesday at 2:00. Please email DSHS for participation needs. There is a new committee initiated by trauma registry champions that has begun meeting monthly with the first goal of improving the submission accuracy of ISS scoring into the State Registry by Level IV facilities, and the second goal of preparing Level III facilities for TQIP reporting. It was announced that there is one DSHS trauma coordinator position open and two program specialists positions open.

Josh Finholt reported that the UCC data for FY20 applications are being reviewed and that they are waiting on HHSC cost/data ratios for payout which is anticipated to occur within 2 weeks for payment delivery. The FY21 application will then be released with a 100 day deadline window. The FY21 application is not anticipated to contain major changes.

Jorie Klein announced the above 157.125 rules revision timeline and designation guidelines development to aid in the DSHS review process. Anticipated pulling of last 3 years of data with such elements as ISS, ED disposition, etc. to ascertain gaps in registry abstraction and TPM turnover.

Trauma Registry – Jia Benno, Aisha Spinks

Ms. Benno announced the anticipated conversion to NTDB 2022 standards for 3Q23 and that the Injury Prevention branch continues to have staffing changes. She further noted the scheduled reporting of 2021 data to GETAC in August and the division's website updates.

Texas EMS, Trauma & Acute Care Foundation (TETAF) – Brenda Putz

Ms. Putz announced survey requests to TETAF have increased and urged trauma facilities to submit survey requests in a prompt manner to help facilitate the process. She also noted that the RAC Data Collaborative study and advocacy is pursuing grant funding for development of a RAC data process and platform. Lastly it was noted that the TTCF President is a member of the TETAF survey verification committee.

Emergency Nurses Association (ENA) – Courtney Edwards, Rhonda Manor-Coombes

Ms. Edwards reported the ENA's ENPC 6<sup>th</sup> edition is getting ready to roll out and that the TNCC revision book has been sent for publishing with the skills station revision beginning with comments solicited. The Texas ENA meeting is scheduled for July 15-16 and will be in a hybrid platform. The National ENS conference will be held in Sep-Oct in Colorado via a in-person platform.

Society of Trauma Nurses (STN) – Courtney Edwards

Ms. Edwards announced the E modules 5<sup>th</sup> edition course has been released.

American Trauma Society (ATS) – Brett Dodwell

Mr. Dodwell reported that all ATS courses remain in the virtual platform offering and are too numerous to individually list. Please refer to the ATS website for offerings.

**Adjournment – Kathy Rodgers**

The meeting was adjourned at 15:00 by President Rodgers without membership dissent.

***Recorded by,***

***Brett Dodwell  
TTCF Secretary***