



BOARD MEETING MINUTES **July 21, 2022**

Zoom Teleconference

Board Members in Attendance: Kathy Rodgers, Jacky Betts, Brett Dodwell, Courtney Edwards, Tamara Connell, Sherry Jennings, Rhonda Manor-Combes, Danielle Sherar, Sheryl Cloud, Jamie Stephens, Laura Wagley, Janice Markwardt, Kristie Brown, Lydia Camacho, Michael Shiels, Amy Tucker, Rebecca Crocker, Terri Rowden, Dawn Koepp.

Call to Order – The meeting was called to order by President Rodgers at 13:02.

Approval of Minutes – There was a motion to approve the published May 22, 2022 Board Meeting minutes by Ms. Manor-Combes with a second had by Ms. Connell. There were no suggested revisions and the motion passed.

Goals: Support the mission of the TTCF organization through:

- 1) education, mentoring, and networking
- 2) increase membership and participation by 5% - Mr. Dodwell presented a membership census graft showing 115 current 2022 members.
- 3) ensure continued organizational financial stability
- 4) increase stakeholder access through quarterly meetings outside the Austin area
- 5) advocate for legislative initiatives in support of our mission of improved patient outcome

President Announcements/Agenda items – *Kathy Rodgers*

Dates of 2022 Meetings – Ms. Rodgers announced and confirmed the below meeting dates:

August 15 TTCF Board meeting – Embassy Suites Central 1800 - 1930

August 16 General Assembly meeting – Embassy Suites Central 0800-1400

November 17 2023 Strategic Planning meeting Embassy Suites Central – time TBA

November 17 TTCF Board meeting – Embassy Suites Central at conclusion of Strategic Planning meeting

November 18 General Assembly meeting – Embassy Suites Central 0800 - 1600

Use of Kahoot for questions during meeting – Ms. Rodgers reminded the Board of the positive support of the membership to using the Kahoot tool. Mr. Dodwell requested any needed Kahoot information relating to Aug 16th presentation be delivered to him NLT Aug 14th. Ms. Koepp agreed to bring the TTCF laptop to the August meetings.

Board and committee badges – Ms. Rodgers led a discussion relating to the production of leadership nametags and provided a production prototype. There was agreement for the nametags to match the bylaw titles of leadership with a motion to amend the bylaws to reflect the titles “Director At Large” as opposed to the current titles “At Large Representative”. The motion was voiced by Ms. Manor-Combs and a second was had by Ms. Connell. There were no dissensions and the motion passed. Ms. Edwards agreed to revise the bylaws that are scheduled for a November 2022 revision adoption.

Uncompensated care monies – Ms. Rodgers reported there will be a reduction of UCC funding for the next cycle to \$98M from \$170M and this has the potential to significantly affect numerous trauma facilities and systems. Ms. Rodgers agreed to address the subject with DSHS personnel at the August meeting.

Rosie Bolenbaucher resignation – Ms. Rodgers also announced Ms. Bolenbaucher’s retirement from TETAF and how that may impact CEUs for TTCF. Ms. Rodgers agreed to discover if TETAF would be able to continue to provide CEUs to TTCF. Ms. Koepp agreed to pursue CEU offering through her system, as did Ms. Crocker.

Gift for Brenda Putz – Ms. Rodgers led a discussion relating to Ms. Putz’s retirement, her long supportive history of TTCF support, to include her presidency and awards bestowed. There was Board support to provide Ms. Putz with a material gift of approximate \$100 value after potential conflict of interests were discussed. Ms. Rodgers agreed to obtain the gift for presentation at the August meeting.

TTDEC – The October 17, 2022 in-person course location was discussed with Ms. Koepp agreeing to potentially host the course in San Antonio.

August Anniversary Celebration – *Tamara Connell*

Ms. Connell reported the planning committee is on track and all major plans have been handled. Mr. Betts reported the food and refreshments have been completed with the exception of cake/cupcakes which will be obtained on August 16th. Ms. Edwards reported the ability to aggregate RSVPs to eliminate duplicate counts.

Officer/Board Reports:

Past President – *Lori Robb*

No report offered

Secretary Report – *Brett Dodwell*

Mr. Dodwell presented a membership census graph from 2017 through 2022 reflecting 115 current members. There was a reminder that the registration link for the November General meeting is published on the website. Further reminder that COI forms are needed for Ms. Vickers, Ms. Vanderford, and Ms. Glenn and that any leadership that will use a Kahoot for the August meeting will need to submit same to Mr. Dodwell NLT August 14th. It was noted that the tool Survey Monkey will change their free vs paid structure beginning in September and that the ‘free’ version will then be limited to 40 responses. There was discussion on how this would impact TTCF use of the tool related to elections, etc. A fee tier graphic was shown, and the Board agreed to pursue alternate resources for discussion at the August 15th Board meeting.

Treasurer Report – Jacky Betts

Mr. Betts reported a current account balance of \$25,735.87 and noted that 3 vendors have been confirmed for the August 16th meeting (Teleflex, Belmont, BTG CroFab), with a 4th vendor interested. He also reported the hotel room block has expired for the August meetings and will contact the hotel to attempt a TTCF block extension. There was also a reminder to register for the August 16th General Assembly meeting via the website.

At-Large Report - #1 Sherry Jennings, #2 Rhonda Manor-Coombes

Ms. Jennings reported she will unfortunately not be able to attend the August meetings. Ms. Manor-Coombs reported that she continues to work with the Celebration planning workgroup.

Parliamentarian Report – Courtney Edwards

Ms. Edwards announced that there are nominations for all Board positions that will be on the August election ballot. She further noted the bylaws are currently in annual revision and that the DAL positions will be revised to reflect the nametag discussion. The bylaws revisions will be ready for adoption at the November 2022 meeting.

Historian Report – Tamara Connell

Ms. Connell reported on the 30th Anniversary Celebration status (see above).

Committee Reports

Membership/Mentorship –Rebecca Crocker, Terri Rowden

Ms. Crocker and Ms. Rowden announced the committee will take use of the main room at the August 16th meeting to conduct a working lunch for inaugural members and will review the new member 'E Book'.

Trauma Registry – Michael Shiels, Christine Campbell

Mr. Shiels announced the committee will present a 40 minute presentation at the August 16th meeting although he is unable to personally attend the meeting. Collaborative work with the Education workgroup continues relating to Facebook Friday quiz questions.

Special Populations – Kristie Brown, Lydia Camacho

Ms. Brown introduced the committee's new Co-Chair Ms. Lydia Camacho and reported they will offer a case study at the August 16th meeting.

Injury Prevention – Ashley Kopech, Amy Tucker

Ms. Tucker reported the committee will not offer a presentation at the August 16th meeting relating to the decreased meeting agenda time.

Level I / II –Danielle Sherar, Sheryl Cloud

Ms. Sherar reported the August committee agenda will contain standing items.

Level III – James Stephens, Laura Wagley

Mr. Stephens announced the committee will focus on new ACS Level III standards and the potential inclusion of Texas Level IIIs joining TQIP.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt informed the Board that the usual agenda will be conducted at the August 16th meeting and solicited TETAF surveyors to attend for a Q&A session.

Workgroup Reports

Fund Raising / Finance – *Jessica Vickers, Melanie Martin*

No report offered

Public Relations / Legislative – *Cathy Glenn, Vacant*

No report offered

Education – *Dawn Koepf, Jennifer Carr*

Ms. Koepf announced the educational offering for the August 16th meeting will be presented by Ms. Glenn on the subject of strangulation and that work continues on providing CEUs for same. Future educational offerings include 'whole blood' focus, and the leadership continues to produce the Facebook Friday quiz offerings.

Open Forum – *ALL*

Ms. Rodgers presented and reviewed the working agenda for the August 16th General Assembly meeting noting that the meeting is scheduled for adjournment at 14:00 to allow preparation time for the 30th Anniversary Celebration which begins at 18:00.

Adjournment – Without objection the meeting was adjourned by President Rodgers at 14:07.

Recorded by,

***Brett Dodwell
TTCF Secretary***