



BOARD MEETING MINUTES **August 15, 2022**

Embassy Suites Central, Austin Texas

Board Members Present: Kathy Rodgers, Lori Robb, Jacky Betts, Brett Dodwell, Tamara Connell, Danielle Sherar, Jamie Stephens, Laura Wagley, Janice Markwardt, Joy Henry, Kristie Brown, Christine Campbell, Ashley Kopech, Rebecca Crocker, Terri Rowden, Dawn Koepp, Jennifer Carr, Melanie Vanderford, Cathy Glenn.

Call to Order – The meeting was called to order by President Rodgers at 18:02. A sign-in roster was utilized, written agenda provided, and a quorum was established.

Approval of Minutes – There was a motion by Lori Robb to approve the published July 21, 2022 TTCF Board Meeting Minutes with a second had by Christine Campbell. There were no voiced revisions or discussion and the motion passed without dissent.

TTCF 2022 Goals: Support the mission of the TTCF organization through:

- 1) education, mentoring, and networking
- 2) increase membership and participation by 5%
- 3) ensure continued organizational financial stability
- 4) increase stakeholder access through quarterly meetings outside the Austin area
- 5) advocate for legislative initiatives in support of our mission of improved patient outcome

President Announcements/Agenda items – *Kathy Rodgers*

2022 Meeting Dates – Ms. Rodgers announced the following meeting dates:

- 2023 Strategic Planning meeting - November 17
- November Board meeting – November 17
- November General meeting – November 18

Kahoot Tool – It was reported that no use of the Kahoot tool is scheduled for tomorrow's meeting.

Leadership Badges – Ms. Rodgers distributed the new leadership badges to Board members that were present at the meeting. It was decided that all badges will be collected following the General Meetings by Lori Robb for safekeeping between meetings.

UCC Funds – It was further noted that next year's potential UCC funding will be decreased to \$98M which will impact numerous facilities. Ms. Hernandez is scheduled to address the membership at tomorrow's meeting and the Board was encouraged to seek rationales and clarification from DSHS at tomorrow's meeting.

TTCF August 15, 2022 Board Meeting Minutes

Future CEUs – It was noted that Ms. Bolenbaucher is set to retire which will impact TTCF's ability to appoint educational CEUs. Ms. Koepp and Ms. Campbell agreed to pursue the possibility of obtaining their systems to award future educational CEUs.

Brenda Putz Retirement – Ms. Rodgers announced she has purchased a gift for Ms. Putz's retirement which will be awarded at tomorrow's anniversary celebration.

August 16, 2022 Educational Offering – It was noted that the scheduled educational offering by Ms. Glenn "Strangulation in IPV" will be conducted but no CEUs will be awarded.

August 2022 Election – The scheduled election for President-Elect, Treasurer-Elect, and DAL #1 will be conducted by paper ballot at tomorrow's meeting.

TTDEC Course – There was discussion and agreement to conduct the October 17, 2022 in-person TTDEC Course in San Antonio with Ms. Koepp trauma system's support. A TTDEC planning committee will begin meetings in the immediate future.

30th Anniversary Celebration – *Tamara Connell*

The agenda for tomorrow's 30th Anniversary Celebration was reviewed to include ESO's \$4K support donation.

Officer/Board Reports:

Past President – *Lori Robb*

No report offered

Secretary Report – *Brett Dodwell*

Mr. Dodwell reported there are currently 124 TTCF paid members and will present a graph at tomorrow's meeting. It was decided to use the platform 'Google Documents' instead of Survey Monkey for future operations, relating to the Survey Monkey platform fee increase.

Treasurer Report – *Jacky Betts*

Mr. Betts produced an itemized written report reflecting total L&E of \$26,628.39 as of August 12, 2022. There was discussion on the organization's responsibility to purchase all room blocks that are not used during quarterly meetings at the Embassy Suites hotel and all members were highly encouraged to make their hotel reservations using the TTCF room block. Mr. Betts also reported that PayPal and Eventbrite fees have been increasing which is impacting revenue streams. He agreed to research alternatives and report back to the Board. In closing Mr. Betts also suggested changing the TTCF banking relationship with Bank of America relating to convenience and decreased banking products. He will present a prospectus at the November 2022 Board meeting.

At-Large Report - *#1 Sherry Jennings, #2 Rhonda Manor-Coombes*

No report offered

Parliamentarian Report – *Courtney Edwards*

No report offered

Historian Report – *Tamara Connell*

No report offered

Committee Reports

Membership/Mentorship – *Rebecca Crocker, Terri Rowden*

Ms. Crocker reported the group will meet during lunch tomorrow.

Trauma Registry – *Michael Shiels, Christine Campbell*

Ms. Campbell announced she will offer a registry PowerPoint presentation at tomorrow's meeting focusing on AIS coding, head injury coding, and TQIP 'Unplanned visit to the OR'.

Special Populations – *Kristie Brown, Lydia Camacho*

Ms. Brown announced she will give a geriatric presentation at tomorrow's meeting.

Injury Prevention – *Ashley Kopech, Amy Tucker*

Ms. Kopech reported that the burn offering originally scheduled for tomorrow will be conducted at the November 18, 2022 meeting.

Level I/II – *Danielle Sherar, Sheryl Cloud*

Ms. Sherar announced that the Committee will potentially review the Registrar's Survey results at tomorrow's meeting.

Level III – *James Stephens, Laura Wagley*

Ms. Stephens reported that work continues on reaching out to Level III TPMs who do not attend TTCF meetings and that TQIP Level III membership will be discussed tomorrow.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt will invite TETAF surveyors to address the Committee at tomorrow's meeting which will be conducted in the normal format.

Workgroup Reports

Fund Raising/Finance – *Jessica Vickers, Melanie Martin*

Ms. Vanderford reported that Ms. Vickers is intending to resign her leadership role relating to work commitments and will communicate that decision via email soon.

Public Relations/Legislative – *Cathy Glenn, Vacant*

Ms. Glenn announced that she will conduct the educational offering tomorrow and that she intends to begin Capitol Day planning soon.

Education – *Dawn Koepp, Jennifer Carr*

Ms. Koepp announced the educational offering for November will be burn focused. It was also noted that social media quizzes continue to be published with suggestions to widen the posting

subject focus. It was also noted that the TTDEC planning group will begin meeting in earnest for the October 17th offering.

Open Forum - ALL

The vendors for tomorrow's meeting were announced as: Belmont, BTG, Image Trend, and Teleflex.

Adjournment – Kathy Rodgers

The meeting was adjourned without objection by President Rodgers at 19:15.

Recorded by,

***Brett Dodwell
TTCF Secretary***