



*Texas Trauma Coordinators Forum*

## **GENERAL ASSEMBLY MEETING MINUTES**

**August 16, 2022**

**Embassy Suites Central, Austin Texas**

**Registration** – opened at 07:30

**Call To Order, Pledge, and Prayer** – *Kathy Rodgers*

The meeting was called to order by President Rodgers at 08:00. Agendas were provided and attendance was counted as 87.

**Approval of May 23, 2022 General Assembly Meeting Minutes** – There was a motion to approve the published May 23, 2022 General Meeting minutes by Tamara Connell with a second had by Lori Robb. There were no suggested revisions and the motion passed.

**President Report** – *Kathy Rodgers*

Ms. Rodgers announced the attendance of 4 vendors and reported the TTDEC October 17, 2022 course will be held in San Antonio with registration to soon follow. The next TTCF General Assembly meeting was noted for November 18, 2022 in Austin Embassy Suites Central.

**TCRN Recognition** – Newly certified TCRN recipients Elizabeth Michael and Derick Smith were recognized by the membership.

**Secretary Report** – *Brett Dodwell*

Mr. Dodwell gave a short PowerPoint presentation to the attendees reflecting a current membership count of 128 which meets the TTCF 2022 goal of increasing membership by a minimum of 5%. He also presented a few slides displaying the TTCF website to include membership application, meeting registration, and committee page operations.

**Treasurer Report** – *Jacky Betts*

Mr. Betts submitted an itemized financial report reflecting an August 12, 2022 Total Liabilities & Equity balance of \$26,628.39. He also emphasized the importance of registering for meetings in relation to food preparation and hotel room block census.

**Historian Report** – *Tamara Connell*

Ms. Connell announced the TTCF 30<sup>th</sup> Anniversary Celebration will be held this evening from 18:00 to 20:00 and will include a cash bar, photobooth, slideshow, hors d'oeuvres, and distinguished guests.

**TTCF August 16, 2022 General Assembly Minutes**

### **Parliamentarian Report** – *Courtney Edwards*

Ms. Edwards announced the elections for President-Elect, Treasurer-Elect, Parliamentarian, and Director At Large Position 1. The floor was opened to nominations with no additional nominees voiced or presented. The floor was closed to nominations. There being only one nomination for DAL #1 for Danielle Sherar, there was a motion by Brett Dodwell with a second by Lori Robb to award the position to Ms. Sherar by acclamation. There were no objections and Ms. Sherar was awarded the position. There being only one nomination for Parliamentarian for Courtney Edwards, there was a motion by Tamara Connell with a second by Kristi Brown to award the position to Ms. Edwards by acclamation. There were no objections and Ms. Edwards was awarded the position. There being only one nomination for Treasurer-Elect for Jacky Betts, there was a motion by Kristi Brown with a second by Tamara Connell to award the position to Mr. Betts by acclamation. There were no objections and Mr. Betts was awarded the position. There were 2 nominations for President-Elect and voting was conducted by paper ballot distributed by the Parliamentarian. Ballots were collected and tallied resulting in Dawn Koepf's election as President-Elect. Written ballots were destroyed per protocol.

### **State Wristband Project** – *Christine Reeves*

Ms. Reeves gave the membership a verbal report on the state-wide project of attaching wristbands on patients to be tracked throughout each individual progression through the patient's care journey within the state system. She announced that work continues with software vendors and DSHS on advancing the project.

### **TETAF Report** – *Erin Moore / Aaron Rodgers*

The TETAF report focused on the trauma survey application process with the instructions for TPMs to communicate the need for surveys as early as possible to TETAF for scheduling and other instructions.

### **Registry Presentation** – *Michael Shiels, Christine Campbell*

Ms. Campbell give the membership a PowerPoint presentation relating to registry operations which included case scenarios for Hospital Events. The presentation was uploaded to the Registry page of the TTCF website for reference.

### **Breakout Sessions** – *Level I/II, Level III, Level IV leadership*

There was a 30 minute breakouts session for the committees to meet.

### **'Ask the Surveyors' Q&A** – *TETAF Trauma Surveyors*

There was a Q&A session conducted by TETAF trauma surveyors for the membership to gain survey knowledge and clarity for survey questions.

### **Near Fatal Strangulation in IPV** – *Cathy Glenn, RN*

Ms. Glenn presented a 60 minute PowerPoint offering to the membership focusing on near fatal strangulation in interpersonal violence. The presentation was uploaded to the Injury Prevention webpage for reference.

**Lunch** – A buffet lunch was provided to the membership and inaugural TTCF meeting attendees met for an instructional lunch led by the Membership leadership.

### **Case Study Debrief – *Kristie Brown, RN***

Ms. Brown provided a PowerPoint presentation to the membership relating to geriatric automobile driving and its challenges as a special population. The presentation was uploaded to the committee's webpage for reference.

## **Reports**

### Education – *Dawn Koepp / Jennifer Carr*

Ms. Koepp and Ms. Carr reported that social media instructional offerings will continue and have resulted in positive feedback. It was also noted that the October 17, 2022 TTDEC course will be held in San Antonio with registration to follow in the immediate future. The November 18, 2022 meeting education offering will be burn related and presented by BAMC personnel.

### Injury Prevention – *Ashley Kopech, Amy Tucker*

Ms. Kopech announced the IP newsletter will be published seasonally going forward.

### Special Populations – *Kristie Brown, Lydia Camacho*

Ms. Brown announced that today's Geriatric Driving presentation will be viewable on the committee's webpage and solicited the membership for future presentation ideas.

### Registry – *Michael Shiels, Christine Campbell*

Ms. Campbell announced that today's presentation will be viewable on the committee's webpage for reference and future registry offerings will focus on 'How the registry works for your program.'

### Public Relations / Legislative – *Cathy Glenn, Vacant*

Ms. Glenn announced that work is beginning on next year's 88<sup>th</sup> Texas Legislature operations and the importance of the membership dialoging with state representatives.

### Membership / Mentorship – *Rebecca Crocker, Terri Rowden*

Ms. Crocker announced that 15 inaugural members attended today's meeting with the new member booklet was reviewed and discussed.

### Fundraising / Finance – *Jessica Vickers, Melanie Vanderford*

Ms. Vanderford announced that the group has received all historical merchandise and that numerous items are for sale today in the meeting lobby. She also announced that Ms. Vickers will be resigning from her leadership position and welcomed any interested members to contact her relating to the vacancy.

### Level I/II – *Danielle Sherar, Sheryl Cloud*

Ms. Sherar reported 17 members attended today's breakout meeting where the predominate discussion revolved around recent ACS surveys and the new 'Grey' book. It was also reported that the Parkland Registrar Survey has been submitted to TQIP for poster presentation with the results scheduled for TTCF analysis upon TQIP survey acceptance.

Level III – *Jamie Stephens, Laura Wagley*

Mr. Stephens reported 21 in attendance at today's breakout meeting where the upcoming DSHS and ACS rules were discussed. He also announced that work continues on a updated Level III contact list.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt reported 34 members attended today's breakout meeting where a Q&A session was conducted between attendees and TETAF trauma surveyors.

## **External Reports**

Department of State Health Services (DSHS) OEHS/TS – *Jorie Klein, Elizabeth Stevenson, Indra Hernandez*

Ms. Hernandez reported on current and future UCC funding to include the anticipated 5111 funding being decreased for non SDA accounts. All revenue streams are decreasing and are not anticipated to be made whole relating to pandemic status and planning. The projected FY21 UCC account is \$65M with reimbursement percentages anticipated as Level IV 7.9%, Level III 15%, Level II 20-22%, and Level I 27-28%. There were some FY20 disbursement funds that were distributed to 27 facilities with erroneous dollar amounts, but all of these facilities have been notified and will be corrected in the immediate future. The FY21 application is scheduled to be released in September 2022 with no major changes noted. The application deadline will be 100 days post application release. There was discussion relating to the decrease in UCC funds and its impact on trauma facilities. The importance of trauma facility management and leadership dialoging with state representative as noted and stressed. Ms. Stevenson announced the current trauma facility status as Level I (20), Level II (26), Level III (59), and Level IV (198) with IAP (11). The anticipated adoption date of the revised 157.125 rules is April 23, 2023 with full implementation anticipated for September 1, 2023. Two new program specialists were announced as Celia Cantu and Rebecca Wright. In closing it was noted that Level III and Level IV monthly meetings continue for Level IV second Wednesday at 14:00 and Level III fourth Wednesday at 14:00. Please contact Ms. Stevenson for attendance information. Ms. Klein provided the membership with a PowerPoint briefing relating to the current 157.123 and 157.125 rules status, additionally she addressed the current and future survey processes to include survey appeals, survey formats, and facility standards.

Trauma Registry – *Jia Benno, Aisha Spinks*

No report offered

Stop The Bleed Texas Coalition – *Jennifer Carr, Brett Dodwell*

Ms. Carr presented the membership with the STB Texas Coalition information to include its webpage and subgroup webpages, mission statement, and contact information. Please email Ms. Carr or Mr. Dodwell for further information or meeting attendance desires.

Emergency Nurses Association (ENA) – *Courtney Edwards, Rhonda Manor-Coombes*

Ms. Edwards announced the national convention will be held in Denver September 30 through October 1, 2022 and there is a scheduled ENPC webinar scheduled for October 2022. Please see website for details.

## **TTCF August 16, 2022 General Assembly Minutes**

Society of Trauma Nurses (STN) – *Courtney Edwards*

Ms. Edwards noted TraumaCon is scheduled for March 29-31, 2023 and that STN has developed a trauma leadership course.

American Trauma Society (ATS) – *Brett Dodwell*

Mr. Dodwell reported the ATS has numerous Registry, IP, TPM, and coding courses available and to refer to the ATS website for details and offering schedules.

**Adjournment** – *Kathy Rodgers*

The meeting was adjourned by President Rodgers at 14:25 in relation to preparations for the TTCF 30<sup>th</sup> Anniversary Celebration which will begin at 18:00. There were not objections voiced relating to adjournment.

***Recorded by,***

***Brett Dodwell  
TTCF Secretary***