



Texas Trauma Coordinators Forum

GENERAL ASSEMBLY MEETING MINUTES

November 18, 2022
Embassy Suite Central, Austin

Registration – Opened at 07:30 with vendor present: ESO, ImageTrend, BTG (CroFab)

Call To Order, Pledge, and Prayer – *Kathy Rodgers*

The meeting was called to order by President Rodgers at 08:00. Agendas were provided and attendance was counted as 75.

Approval of August 16, 2022 General Assembly Meeting Minutes – There was a motion to approve the published August 16, 2022 General Meeting minutes by Kristie Brown with a second had by Tamara Connell. There were no suggested revisions and the motion passed.

Presidents Announcements – *Kathy Rodgers*

TTCF General Meeting Dates – per GETAC 2023 current schedule the anticipated TTCF General Meeting dates are as follows:

March 10th (Friday)

June 5th (Monday)

August TBD

November 17th (Friday)

Emergency Management – TTCF focus on emergency management operations and education will be increased in 2023 relating to the subject's increasing importance in ACS and DSHS standards.

New short reports will be added to the 2023 General Meetings to address external organization debriefing relating to ATS, TCAA, etc.

TTCF November 18, 2022 General Assembly Meeting Minutes

TTDEC – scheduling will be formalized for 2 in-person offerings in Spring and Fall of 2023.

TTCF Annual Awards – the membership will be notified in January with a communication for award nominations.

TTCF 2023 Smart Goals were announced and reviewed. Support the mission of the TTCF organization through:

- 1) Education, mentoring, and networking
- 2) Increase membership and participation by 5%
- 3) Ensure continued organizational financial stability
- 4) Increase stakeholder access through quarterly meetings outside the Austin area
- 5) Advocate for legislative initiatives in support of our mission of improved patient outcomes
- 6) Create a quarterly newsletter – NEW
- 7) Increase Facebook membership by 5% - NEW

TCRN Recognition – There were no voiced new certifications or recertification to recognize.

Oath of Office – The TTCF Oath of Office was administered by President Rodgers to the newly elected and appointed leadership: President-Elect Dawn Koepp, Director At Large #1 Danielle Sherar, Level I/II Chair Sheryl Cloud, Education Chair Jennifer Carr, Special Populations Co-Chair Lydia Camacho, and Mentorship/Membership Co-Chair Suzanne Curran.

Treasurer Report – *Jacky Betts*

Mr. Betts submitted an itemized written report dated Nov 15, 2022 reflecting Equity opening balance of \$30,902.92, Retained Earnings of \$-12,792.09, Net Income \$5,779.46, for a Total Liabilities and Equity balance of \$23,890.29

Mr. Betts also informed the membership of the significant impact of collection fees via Eventbrite and PayPal registrations for TTCF meetings and courses, and the Board's decision to roll registration fees into future registration platforms beginning in 2023. This includes new quarterly meeting fees of \$55 member pre-registration, \$65 member in-person registration, and \$70 non-member in-person. Mr. Betts expressed the importance of pre-registering for in-person meetings to ensure adequate food and other logistics.

Secretary Report – *Brett Dodwell*

Mr. Dodwell shared a short PowerPoint update to the membership reflecting a membership growth of 144 paid members for 2022 (a 22% increase from 2021), navigation of the website and password protected pages, annual membership registration and fee, meeting fees, and course offering fees. There was a reminder that the new membership term begins on January 1, 2023.

Historian Report – *Tamara Connell*

The August 16, 2022 TTCF 30th Anniversary Celebration was noted as a grand success.

Parliamentarian Report – *Courtney Edwards*

Ms. Edwards reminded the membership to provide any suggested bylaw revisions to her as soon as possible as the updated bylaws will be scheduled for adoptive vote at the first 2023 General Membership Meeting.

Registry Presentation – *Michael Shiels, Christine Campbell*

Ms. Campbell provided a PowerPoint instructional update relating to registry operations and ACS Pre-Existing conditions.

Breakout Sessions – *Level I/II, Level III, Level IV*

The membership recessed for Committee meetings.

Case Study Debrief – *Kathy Rodgers*

Ms. Rodgers presented a case study of penetrating trauma entitled 'Rebar Man'. The presentation is available on the Special Populations webpage for reference.

Big or Small Safety is for All: Impactful Injury Prevention for Pediatrics *Krista Easley, McLane Children's Hospital*

The membership was offered a Pediatric focused IP presentation that is located on the IP webpage for reference.

Ask the Surveyors – The membership was offered a Q/A discussion of survey operations by TETAF trauma surveyors.

Lunch – Buffett lunch was provided to the membership and the inaugural attendees were offered an in-service lunch by the Mentorship/Membership leadership.

Burn Strong Thermal Injury ER Quick Course – *Brent Sabatino, BAMC*

The membership was offered a CEU burn presentation by Mr. Sabatino.

Internal Reports

Education – Dawn Koepp / Jennifer Carr

Ms. Koepp noted her vacancy of the Chair position which will be occupied by Ms. Carr in 2023. Educational focus for 2023 will include obstetric and bariatric trauma. The TTDEC course dates will be released in early 2023 and will be scheduled for Spring and Fall. Facebook educational postings are also scheduled to continue for 2023. There was interest expressed by Maysoon Bader to occupy the Co-Chair position in 2023.

Injury Prevention – Ashley Kopech, Amy Tucker

Ms. Kopech informed the membership that today is National IP Day and to please send the leadership any desired focus for IP projects in 2023.

Special Populations – Kristie Brown, Lydia Camacho

The leadership announced there will be an obstetric focused presentation at the first General Membership Meeting in 2023.

Registry – Michael Shiels, Christine Campbell

See registry presentation previously noted in minutes.

Public Relations / Legislative – Cathy Glenn, Vacant

Ms. Glenn offered the membership a short PowerPoint presentation relating to trauma funding at the state level.

Membership / Mentorship – Rebecca Crocker, Terri Rowden

Ms. Crocker announced the Co-Chair vacancy.

Fundraising / Finance – Jessica Vickers, Melanie Vanderford

It was noted that Ms. Vickers has resigned her Chair position which will be filled by Ms. Vanderford. Further noted was Ms. Suzanne Curran's appointment to the Co-Chair position. Ms. Vanderford informed the membership that work continues on development of new t-shirts and polo shirts.

Level I/II – Danielle Sherar, Sheryl Cloud

Ms. Cloud is assuming the Chair position with Ms. Lori Robb ascending into the Co-Chair position. The leadership reported survey operations were discussed at today's meeting. There were voiced plans to develop a gap analysis document for new ACS survey and operation standards. The Parkland Registrar Delineation poster will be released for dissemination after the December 2022 TQIP National Conference.

Level III – Jamie Stephens, Laura Wagley

Mr. Stephens reported 16 in attendance for today's meeting where evolving Level III standards were discussed.

Level IV – Janice Markwardt, Joy Henry

Ms. Markwardt reported today's attendance at 21 where survey etiquette and recent surveys were discussed.

External Reports

Department of State Health Services (DSHS) OEHS/TS – Jorie Klein, Elizabeth Stevenson, Joshua Finholt

Ms. Klein announced that Joshua Finholt has replaced Indra Hernandez and is the POC for UCC operations. She also noted that the revised trauma rules are on track for July 2023 adoption. Post adoption the rules are scheduled to go into effect in January 2024. Ms. Klein encouraged the membership to review and understand the various 157 rules to include: 157.2 'definitions' rule, 157.123 'RAC' rules, 157.125 'trauma facility' rules, 157.128 'designation review' appeals, wavers, etc.), and 157.130/131 'funding' rules. It was announced that DSHS Survey Guidelines will be released in early 2023 to describe the survey process, operations, etc. In closing she noted that all trauma activations should be included in facility registry inclusion criteria, although NTDB inclusion criteria might necessitate some activation cases to be excluded for submission to NTDB/TQIP.

Ms. Stevenson did not report a current trauma designation count; however she did announce that new calendar invitations for monthly trauma phone calls will be forthcoming in early 2023.

Mr. Finholt introduced himself to the membership and briefly discussed the FY21 (CY19) UCC application and reiterated the due date of February 10, 2023. He reported the application contains no major changes from last year and to direct UCC questions to the following email address fundingapp@dshs.texas.gov

Trauma Registry – Jia Benno, Gavin Sussman

Ms. Benno announced to the membership that the state registry has begun reporting data to GETAC on a regularly scheduled basis and that educational efforts relating to registry strategic planning continues also with their new infrastructure reorganization. It was noted that NEMSIS 3.5 is scheduled for implementation in March 2023 and that a move to concurrency in the 2023 NTDB dictionary and operations is anticipated for late fall of calendar year 2023. Ms. Benno solicited the membership to communicate registry input process improvement ideas to her and her staff.

Texas EMS, Trauma & Acute Care Foundation (TETAF) – *Diana Welsh, Aaron Rogers*
Mr. Rogers introduced himself to the membership and asked that any scheduling questions/concerns please be communicated to him.

Ms. Welsh announced Terri Rowden’s appointment to the TETAF organization. She gave an update on the upcoming 88th Legislative Session scheduled for a commencement on January 11, 2023 acknowledges that most legislatures are aware of the projected \$58M decrease (20%) in account 5111 funds. Senator Joan Huffman is new chair of the Senate Finance Committee and has historically been an avid supporter of trauma funding and its importance on various levels. There was optimism expressed to obtain replacement trauma funding for the upcoming session although a uniform message from TETAF, TTCF, and facility trauma personnel was critically expressed. Ms. Welsh agreed to address the TTCF membership in person at future meetings and to keep the TTCF Executive Board informed of legislative operations.

Emergency Nurses Association (ENA) – *Courtney Edwards, Rhonda Manor-Coombes*
Ms. Edwards announced the ENPC instructor update is scheduled for release and that the teaching of the 5th edition should continue. The 9th edition launch of TNCC anticipated for July 2023 with the intent to separate the ENPC and TNCC edition roll outs.

Society of Trauma Nurses (STN) – *Courtney Edwards*

It was noted that ATCN is piloting a hybrid platform course and the National ‘TraumaCon’ meeting is in Denver in March 2023.

American Trauma Society (ATS) – *Brett Dodwell*

Mr. Dodwell briefly reviewed the ATS’s educational offerings and that the ATS website should be referenced for a full schedule of course opportunities.

Ad Hoc: Ms. Manor-Coombs gave an update to the membership relating to the TTCF Challenge Coin project. Prototypes were discussed and input was solicited for any further revisions.

Adjournment – There being no objections noted, the meeting was adjourned by President Rodgers at 15:45.

Recorded by,

***Brett Dodwell
TTCF Secretary***