



BOARD MEETING MINUTES

July 20, 2023

Board members present: Kathy Rodgers, Dawn Koepp, Jacky Betts, Brett Dodwell, Danielle Sherar, Rhonda Manor-Coombs, Sheryl Cloud, Janice Markwardt, Kristie Brown, Lydia Camacho, Amy Tucker, Rebecca Crocker, Maysoon Bader, Suzanne Curran, Cathy Glenn

Call to Order – Roll was taken, a quorum was established, and the meeting was called to order by President Rodgers at 13:02.

Approval of Minutes – There was a motion to approve the published June 5, 2023 TTCF Board Meeting minutes by Cathy Glenn with a second had by Rhonda Manor-Coombs. There were no suggested revisions and the motion passed.

Goals: TTCF 2023 Smart Goals

Support the mission of the TTCF organization through:

Education, mentoring, and networking.

Increase membership and participation by 5% - current Facebook members 402.

Ensure continued organizational financial stability.

Increase stakeholder access through quarterly meetings outside the Austin area.

Advocate for legislative initiatives in support of our mission of improved patient outcomes

President Announcements/Agenda items – Kathy Rodgers

Dates of 2023 Meetings

August 14 Board – Ms. Rodgers will not be in attendance, Ms. Koepp to preside.

August 15 General – Ms. Rodgers will not be in attendance, Ms. Koepp to preside.

November 16 Strategic Planning – location TBD

November 17 General Meeting – Embassy Suites Central Austin

Use of Kahoot for questions for August meeting presentations – Please submit to Mr. Dodwell NLT August 11th.

August General Meeting Agenda is in the process of being created and will be PI oriented

August Board Election – current nominations for elected positions are as follows:

Historian – Joseph Murray

Secretary-Elect – Tamara Jones

DAL #2 – Rhonda Manor Coombes

STN TPM white paper roles responsibilities has been published to the TTCF website homepage.

DSHS Trauma Rules update –

Dec 2023 open for formal public comment for 31 days
Late April 2024 submitted to state legal group and if passed will be adopted
Sep 2024 anticipated implementation date for new rules
Of note - if you have a Survey in Sept 2023 and you have a focused review due after July 2024. Your focused review will be judged by new rule. Team composition update:
1000 pt admitted – 4 surveyors, 700 – 1000 – 3 surveyors, <700 – 2 surveyors.

Pedi Readiness project update – Ms. Rodgers informed the board of the project and recent meeting. Dr. Remick and Ms. Snow will address the General Membership at the August meeting. Pertinent documents have been published to the TTCF website homepage. There was a distributed proposed letter of support for the project which was reviewed. There was a motion to accept and distribute the letter by Ms. Manor-Coombs with a second by Ms. Glenn. There was no dissention noted and the motion passed.

Officer/Board Reports:

President-Elect – Dawn Koepp

Ms. Koepp noted she will preside during the August meetings.

Secretary Report – Brett Dodwell

Mr. Dodwell reported 121 current 2023 paid members and noted that the following documents have been published to the TTCF homepage: President's annual letter, STN TPM position statement, DSHS gap analysis worksheet, and a state registry PowerPoint relating to ISS/AIS in state registry submissions.

Treasurer Report – Jacky Betts

Mr. Betts noted that the following vendors are anticipated to attend the August meeting: BTG, ImageTrend, ESO, Kcentra. The current organizational financial balance was reported as \$19,983.29 It was also noted that only 17 registrations have occurred for the August meeting and 3 registrations for the October TTDEC course.

At-Large Report - #1 Danielle Sherar, #2 Rhonda Manor-Coombes

Ms. Manor-Coombs noted she is involved in ENA's support of the Pedi Toyota project and will be the representative for CATRAC.

Parliamentarian's Report – Courtney Edwards

In Ms. Edward's absence, it was reported that the scheduled board elections for the August General Meeting are on track.

Historian's Report – Tamara Jones

No report offered.

Committee Reports

Membership/Mentorship – *Rebecca Crocker, Jenny Oliver*

Ms. Crocker reported success with the QR dissemination of the new members document and that the platform will continue in August.

Trauma Registry – *Christine Campbell, Lori Foster*

No report offered.

Special Populations – *Kristie Brown, Lydia Camacho*

Ms. Brown and Ms. Camacho announced that a geriatric offering will be presented at the August meeting as well as collaborative work with the PI focused educational offering.

Injury Prevention – *Ashley Kopech, Amy Tucker*

Ms. Tucker noted there will be an external speaker presenting a fall presentation at the August meeting.

Level I / II – *Sheryl Cloud, Lori Robb*

No report offered.

Level III – *Laura Wagley, Colyn Turnbow*

No report offered.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt announced the usual committee meeting format continues to be successful and will be scheduled for the August meeting.

Workgroup Reports

Fund Raising / Finance – *Melanie Martin, Suzanne Curran*

Ms. Curran reported that almost all shirts were sold during last quarter's meeting and that more products will be ordered for August. There was discussion and agreement by Ms. Curran to begin work on the annual auction for the November meeting.

Public Relations / Legislative – *Cathy Glenn, Vacant*

Ms. Glenn noted the 88th State Legislative Session has closed and that a Special Session has commenced.

Education – *Jennifer Carr / Maysoon Bader*

Ms. Bader reported that final collaborative work is being completed on the PI focused educational offering for the August General Membership meeting. It was also noted that planning continues on the scheduled October 2023 TTDEC Course.

Open Forum - ALL

Mr. Dodwell noted the ACS released the 2024 NTDS data dictionary and change log this week with dissemination to occur to the TTCF membership.

Adjournment – Kathy Rodgers

There being no further business brought for Board attention, the meeting was adjourned without dissent by President Rodgers at 13:40.

Recorded by,

*Brett Dodwell
TTCF Secretary*