



BOARD MEETING MINUTES

May 18, 2023 15:00

Zoom Platform

Board Members Present: Kathy Rodgers, Dawn Koepp, Jacky Betts, Brett Dodwell, Courtney Edwards, Tamara Jones, Rhonda Manor-Coombs, Sheryl Cloud, Lori Robb, Laura Wagley, Colyn Turnbow, Janice Markwardt, Kristie Brown, Christine Campbell, Ashley Kopech, Amy Tucker, Rebecca Crocker, Jenny Oliver, Jennifer Carr, Maysoun Bader, Suzanne Curran, Cathy Glenn.

Call to Order – Roll was taken, a quorum was established, and the meeting was called to order by President Rodgers.

Approval of Minutes – There was a motion to approve the published March 5, 2023 TTCF Board Meeting minutes by Lori Robb with a second had by Rhonda Manor-Coombs. There were no suggested revisions and the motion passed.

Goals: TTCF 2023 Smart Goals

Support the mission of the TTCF organization through:

- 1) Education, mentoring, and networking
- 2) Increase membership and participation by 5% - Facebook members 390
- 3) Ensure continued organizational financial stability
- 4) Increase stakeholder access through quarterly meetings outside the Austin area
- 5) Advocate for legislative initiatives in support of our mission of improved patient outcomes

President Announcements/Agenda items – Kathy Rodgers

Dates of TTCF 2023 Meetings

June 5 Board 18:00

June 6 General

August 14 Board

August 15 General

November 16 Strategic Planning (2024)

November 17 General

Use of Kahoot for questions during meeting – There was a reminder to submit any needed Kahoot offerings for the June 6th meeting to Mr. Dodwell by June 1st.

Agenda for June general assembly – The tentative agenda was reviewed.

Committee goals and budgets – There was a leadership reminder to submit 2023 SMART goals and budgets to the Secretary and Treasurer.

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Rhonda Manor-Coombs – was recognized as the TNA top Outstanding 25 nurses of 2023 / Baylor Scott and White (Central Texas) 2022 Nurse of the Year Award – Trauma Program Manager.

TTCF awards – It was noted that the annual Trauma Champion and Lifetime Achievement Awards will be calculated using paper nomination ballots at the June 6th meeting.

Emergency Management topics – There was agreement to focus on EM offerings for the November 2023 meeting: with pediatric focus for the June meeting and PI focus for the August meeting.

Potential changing or branding of TTCF to reflect TPM – Ms. Koepp informed the board that no one has agreed to lead the potential name change workgroup. President Rodgers agreed to bring the matter up for the June 6th General meeting.

Rules update – TAC 157.125 – The revision track course was reviewed by the Board. There was discussion relating to increasing contingency surveys relating to PI issues and terminology.

Aug 2023 Rules go to Executive Council for review

Sep 2023 Open to formal public comment for 31 days

Oct 2023 closed and public comments will be reviewed and passed or back for review

Jan 2024 Goes for legal review and if passed will be adopted

July 2024 New rules will be implemented

Of note: If you survey in Aug 2023 and you have a focused review due after July 2024; focused review will be judged by new rules.

UCC funding – Ms. Rodgers informed the Board that next year's funds will not be decreased from current distributions.

TTCF coin distribution – It was noted that 150 challenge coins have been produced and discussion ensued relating to distribution of the coins. There was Board agreement to distribute coins for TCRN, CAISS, and CSTR certifications beginning from April 2023 going forward. There was also agreement to allot coins to General Assembly presenters and Board members. There was also discussion to award coins to paid vendors.

Officer/Board Reports:

President-Elect – *Dawn Koepp*

No report offered.

Past President – *Lori Robb*

Ms. Robb reported no new movement relating to the RAC survey project.

Secretary's Report – *Brett Dodwell*

Mr. Dodwell announced current membership at 101 members and reminded the Board to please process any needed 2023 membership applications. There was also a reminder to submit any June 6th presentations and Kahoots by June 1st.

Treasurer's Report – *Jacky Betts*

Mr. Betts announced vendors BTG and ImageTrend for the June 6th meeting. It was further noted that there are currently only 29 registrations for the June 6th meeting; Mr. Betts encouraged all Board members to register and disseminate the importance of registering for the meeting relating to food availability and costs. It was also noted that all room blocks and deadlines have been posted to the TTCF website for the rest of 2023.

At-Large Report - *#1 Danielle Sherar, #2 Rhonda Manor-Coombes*

Rhonda Manor-Coombes reported the acquisition of 150 TTCF challenge coins and thanked the Board for her ENA recognition.

Parliamentarian's Report – *Courtney Edwards*

Ms. Edwards announced the revised Bylaws and SOPs will be voted for adoption at the June 6th meeting. Paper nomination ballots will be used for the annual TTCF awards and the upcoming November 2023 position elections for Historian, Secretary-Elect, and DAL #2.

Historian's Report – *Tamara Jones*

No report offered.

Committee Reports

Membership/Mentorship – *Rebecca Crocker, Jenny Oliver*

Ms. Oliver reported that the 'e-book' has been updated for distribution and that a QR code will be utilized for convenience.

Trauma Registry – *Christine Campbell / Vacant*

Ms. Campbell announced a pediatric focused presentation will be offered at the June 6th meeting.

Special Populations – *Kristie Brown/ Lydia Camacho*

Ms. Brown reported a pediatric focused case study presentation will be offered at the June 6th meeting.

Injury Prevention – *Ashley Kopech / Amy Tucker*

Ms. Kopech will present a aquatic pediatric presentation for June 6th.

Level I / II – *Sheryl Cloud / Lori Robb*

No update offered.

Level III – *Laura Wagley / Colyn Turnbow*

Ms. Wagley announced the Committee will discuss surveys via the usual platform meeting on June 6th.

Level IV – *Janice Markwardt, Joy Henry*

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Ms. Markwardt will conduct the June 6th Committee meeting in the usual format and agenda.

Workgroup Reports

Fund Raising/Finance – *Melanie Vanderford, Suzanne Curran*

Ms. Curran reported the current merchandize inventory is small, and that work continues regarding an acceptable vendor for the creation of new TTCF shirts. It is anticipated that the shirts will be produced and available for purchase by the August 2023 TTCF General meeting.

Public Relations / Legislative – *Cathy Glenn / Vacant*

Ms. Glenn reported on several legislative actions regarding medical related bills and offered the TETAF website as a good resource to monitor legislation. It was specifically noted that the RAC funding bill is scheduled for adoption, but the mass casualty and neonatal legislation is not scheduled for adoption.

Education – *Jennifer Carr / Maysoon Bader*

Ms. Carr reported the next TTDEC course is scheduled for October 16, 2023 in a virtual platform. It was noted that pediatrics is the focus for education at the June 6th meeting, with PI scheduled focus for the August meeting. It was further noted that the TTCF Facebook biweekly quiz offerings have been resumed.

Open Forum - *ALL*

No offerings discussed.

Adjournment – There being no further items brought for Board attention, the meeting was adjourned by President Rodgers at 16:06.

Recorded by,

Brett Dodwell
TTCF Secretary