



Texas Trauma Coordinators Forum

**TTCF Board Meeting Minutes
March 4, 2024 – Embassy Suites Central, Austin TX**

Board Members Present: Kathy Rodgers, Jacky Betts, Brett Dodwell, Tamara Jones, Courtney Edwards, Joseph Murray, Danielle Sherar, Rhonda Manor-Coombs, Sheryl Cloud, Lori Adams, Laura Wagley, Colyn Turnbow, Janice Markwardt, Kristie Brown, Lydia Camacho, Christine Campbell, Lori Foster, Ashley Kopech, Amy Tucker, Rebecca Crocker, Jenny Oliver, Jennifer Carr, Maysoon Bader, Suzanne Curran.

Call to Order – The meeting was called to order by Past President Rodgers at 1800. President Koepf was noted absent relating to a family emergency. A sign-in sheet was utilized, a quorum was established, and agendas were distributed.

TTCF Proposed 2024 Smart Goals – were reviewed per below. Support the mission of the TTCF organization through:

- 1) Education, mentoring, and networking
- 2) Increase membership and participation by 5%
- 3) Ensure continued organizational financial stability
- 4) Collaborate with Texas EMS for Children in providing pediatric simulation, scenarios, PECC education and interactive learning within the pediatric specialty
- 5) Provide information regarding trauma rules, gap analysis, and any additional state trauma related guidelines.

Approval of Minutes – The published TTCF Board Meeting Minutes dated February 23, 2024 were motioned for approval by Kristi Brown. A second was voiced by Maysoon Bader. There were no suggested revisions and the motion to accept the February 23, 2024 minutes was passed. There was a motion to accept the published November 16, 2023 TTCF Strategic Planning and TTCF Board meeting minutes by Jacky Betts. There was a second had by Tamara Jones. There were no suggested revisions or dissents and the motion passed.

Dates of 2024 Meetings - meeting dates were reviewed per below.

Virtual Board Meeting	Board Meeting	General Membership
February 23, 2024	March 4, 2024	March 5, 2024
May 16, 2024	June 10, 2024	June 11, 2024
July 18, 2024	August 19, 2024	August 20, 2024
October 17, 2024	November 21, 2024	November 22, 2024

Trauma Rules Update – Kathy Rodgers

Ms. Rodgers updated the Board on the current status of the 157.125 rule revisions. The next opportunity for public comment is March 8, 2024 where Ms. Rodgers has registered and will be giving oral input. Ms. Rodgers asked the TTCF Committee/Workgroup leadership to provide 4 bullet points each for her to compile into a TTCF oral report. It was also noted that GETAC will be holding a March 20, 2024 meeting with the 157.125 rules as an agenda item.

Uncompensated Trauma Care Funding – Kathy Rodgers

It was noted that the current UCC funding application deadline is May 1, 2024 and that Part A of the application has been expanded to 109 questions.

Emergency Management – Suzanne Curran

Ms. Curran asked the Board to provide and specific EM topics for future educational presentations. There were suggestions to base future presentations on the new trauma rules and also to offer a DMAT course in Austin adjacent to the quarterly meetings.

Officer/Board Reports:

President – Dawn Koepf

No report offered, excused attendance.

Past President – Kathy Rodgers

Ms. Rodgers reported that pediatric readiness scenarios have been adopted and that the next training offering will be March 21, 2024 with TETAF to communicate same. RACs have identified regional champions and that there is a desire to have 44 regional PECCs. There was a discussion relating to TPMs potentially being responsible for the above relating to the advanced PI pedigree of trauma programs. There was agreement by the Board to support the PI piece of the project, but it was also noted that ENA is in a better position to POC the PECCs.

Secretary Report – Brett Dodwell

Mr. Dodwell reported 86 current 2024 paid members and that the Board approved purchase of a second TTCF projector has been accomplished. Mr. Betts and Mr. Dodwell are scheduled to meet with hotel management tomorrow to configure a new General Meeting room layout to deploy 2 projectors for the June 2024 General Meeting. Mr. Dodwell reminded the Board to complete the 2024 SMART goals, budgets, and COI forms by tomorrow. In closing he reported that succession work continues in relation to the Secretary-Elect assuming the Secretary position on January 1, 2025.

Treasurer's Report – Jacky Betts

Mr. Betts presented an itemized written financial report reflecting a CY23 Liabilities & Equity balance of \$17,439.89 and a current balance of \$19,599.65. He informed the Board of the importance of pre-registering for the quarterly meetings and the need to participate in hotel block booking and the hotel's potential request that TTCF will be liable to financially fill any open blocked rooms. It was noted that 5 vendors have paid for tomorrow's meeting and that work has begun for revising the vendor fee schedule to more align with other trauma organizations. There was discussion relating to the November 2024 General and Strategic Planning meetings to be held in Fort Worth and the desire to bypass hotel meeting room fees by asking a trauma facility in the Fort Worth area to host same. Local Fort Worth Board members agreed to investigate the measure.

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At-Large Report - #1 *Danielle Sherar*, #2 *Rhonda Manor-Coombes*

No report offered.

Parliamentarian's Report – *Courtney Edwards*

No report offered.

Historian's Report – *Joseph Murray*

No report offered.

Committee Reports

Membership - Mentorship –*Rebecca Crocker, Jenny Oliver*

The leadership reported the new member 'E-books' have been updated and will be discussed and distributed at tomorrow's meeting including a QR code reference.

Trauma Registry – *Christine Campbell, Lori Foster*

Ms. Campbell informed the Board that a PowerPoint presentation will be offered at tomorrow's meeting discussing 2024 dictionary changes and coding case scenarios.

Special Populations – *Kristie Brown, Lydia Camacho*

The leadership announced that trauma patients with disabilities will be a future focus of education and that the case study format remains a favorite platform.

Injury Prevention – *Ashley Kopech, Amy Tucker*

It was noted that a "CarFit" presentation will be offered at tomorrow's meeting and that a potential StopTheBleed presentation is in planning for the June 2024 meeting post the National Version 3 STB release.

Level I - II –*Sheryl Cloud, Lori Adams*

The leadership announced the usual structure and focus will be enacted at tomorrow's breakout meeting.

Level III – *Laura Wagley, Colyn Turnbow*

It was reported that the TQIP Level III and DSHS 157.125 rules will be focused on at tomorrow's breakout meeting.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt announced the DSHS 157.125 rules and the new state trauma registry software will be discussed at tomorrow's breakout meeting.

Workgroup Reports

Fund Raising - Finance – *Melanie Martin, Suzanne Curran*

Newly purchased TTCF Board Member shirts were distributed in gratis to those in attendance by Ms. Curran. It was announced that apparel merchandise will be available for purchase at tomorrow's meeting.

Public Relations - Legislative – *Cathy Glenn, Kristi Gamel*

No report offered.

Education – *Jennifer Carr, Maysoon Bader*

The leadership reported that planning for the next TTDEC is on hold pending the adoption of the 157.125 rules and their potential impact on the course. The planned educational focus for the 2Q24 meeting will also be trauma rules related.

Open Forum - ALL

There was a short discussion relating to the Board's input on TPM courses in regard to the new state trauma rules. Suggestions included: TOPIC, AAAM AIS course, a TPM related course such as the ATS offering, a Registry related course such as the ATS offering, and potentially a TCAA finance course.

Adjournment – *Kathy Rodgers*

There being no further business offered for the Board's attention, the meeting was adjourned without dissent by Ms. Rodgers at 19:15.

Recorded by,

*Brett Dodwell
TTCF Secretary*