



Texas Trauma Coordinators Forum

TTCF Board Meeting

Thursday, May 16, 2024 - Virtual Zoom Meeting

Board Members in Attendance: Dawn Koepp, Kathy Rodgers, Jacky Betts, Brett Dodwell, Courtney Edwards, Tamara Jones, Joseph Murray, Danielle Sherar, Rhonda Manor-Coombs, Sheryl Cloud, Lori Adams, Laura Wagley, Colyn Turnbow, Janice Markwardt, Joy Henry, Kristie Brown, Lydia Camacho, Christine Campbell, Lori Foster, Ashely Kopech, Amy Tucker, Jenny Oliver, Jennifer Carr, Melanie Vanderford, Suzanne Curran, Cathy Glenn, Kristi Gamel.

Call to Order – The meeting was called to order by President Koepp at 13:01. Role call was initiated, agendas were disseminated prior to the meeting, and a forum was established.

TTCF 2024 Smart Goals – the below goals were reviewed.

Support the mission of the TTCF organization through:

- 1) Education, mentoring, and networking
- 2) Increase membership and participation by 5%
- 3) Ensure continued organizational financial stability
- 4) Collaborate with Texas EMS for Children in providing pediatric simulation, scenarios, PECC education and interactive learning within the pediatric specialty
- 5) Provide information regarding trauma rules, gap analysis, and any additional state trauma related guidelines.

2024 Meeting Dates were reviewed.

Virtual Board Meeting	Board Meeting	General Membership
February 23, 2024	March 4, 2024	March 5, 2024
May 16, 2024	June 10, 2024	June 11, 2024
July 18, 2024	August 19, 2024	August 20, 2024
October 17, 2024	November 21, 2024	November 22, 2024

Trauma Rules Update – The Board was informed that DSHS communicated on April 26, 2024 that the proposed 157 revision rules had been withdrawn and that pending next steps and timelines are yet to be disseminated.

Officer/Board Reports:

President – Dawn Koepp

Ms. Koepp announced that as there were no Board volunteers to serve as TTCF representative to the Pediatric Readiness Project, she has agreed to serve as the TTCF POC. PECC representatives for RACs have begun meetings for same. It was also reported that the current TTCF Facebook membership is 435.

Past President – Kathy Rodgers

No report offered.

Secretary Report – Brett Dodwell

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Mr. Dodwell reported to the Board that the TTCF annual membership platform was changed on March 25, 2024 from PayPal to QuickBooks per work with Mr. Betts. The change has eliminated the PayPal processing charge per membership registration. The current TTCF membership was noted as 112. It was also reported that 3 Board members still need to process their COI forms and 1 Workgroup needs to process their 2024 SMART goals. There was a motion to accept the published March 4, 2024 Board Meeting Minutes by Kathy Rodgers and a second was had by Kristie Brown. There were no suggested revisions and the motion passed. Mr. Dodwell asked that any presentations for the June 11, 2024 General Assembly Meeting be turned in to him no later than June 4, 2024.

Secretary Elect Report – Tamara Jones

No report offered.

Treasurer Report – Jacky Betts

Mr. Betts reported a current financial balance of \$18,062.26 and reminded those in attendance that the hotel room block discount will expire on May 20, 2024. It was also noted that the organization is beholden to 80% of the blocked rooms being booked. It was also reported that there are 2 paid vendors and 2 probable vendors for the June 11, 2024 meeting.

At-Large Report - #1 Danielle Sherar, #2 Rhonda Manor-Coombes

Ms. Sherar announced that she has secured a location for the November General Assembly meeting and the 2025 Strategic Planning meeting as: Tarrant County College District Trinity River Campus, 300 Trinity Campus Circle, Fort Worth, 76102 Energy Auditorium.

Parliamentarian's Report – Courtney Edwards

Ms. Edwards announced the nominations for President-Elect, Parliamentarian, Treasurer-Elect, Director At Large #1 will be disseminated at the June 11, 2024 meeting per protocol. She also solicited any Board members to join Ms. Koeppe and herself in the ad hoc bylaw review group.

Historian's Report – Joseph Murray

Mr. Murray put forth the idea to produce a TTCF video to garner additional memberships and to promote the organization; there was widespread Board support for the project.

Committee Reports

Membership - Mentorship –Rebecca Crocker, Jenny Oliver

Ms. Oliver announced the leadership will provide a QR code for the e-booklet at the June meeting.

Trauma Registry – Christine Campbell, Lori Foster

Ms. Campbell reported the registry will provide a 30 minute presentation at the June meeting relating to data quality plan and registry operations.

Special Populations – Kristie Brown, Lydia Camacho

The leadership announced they will present a 1 hour case study presentation on 'OB Trauma' at the June meeting.

Injury Prevention – Ashley Kopech, Amy Tucker

Ms. Kopech will organize a STB presentation for the June meeting.

Level I - II –Sheryl Cloud, Lori Robb

The leadership announced the focus of the June meeting will surround the state rules and incorporate TQIP survey process needs.

Level III – Laura Wagley, Colyn Turnbow

The leadership reported the state rules will be the primary focus of the June meeting breakout session.

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Level IV – Janice Markwardt, Joy Henry

Ms. Markwardt reported the June breakout meeting will be conducted in the open forum theme which continues to be beneficial to the attendees.

Workgroup Reports

Fund Raising / Finance – Melanie Vanderford, Suzanne Curran

The leadership reported they are working with Mr. Betts on a budget and future merchandise. It was also noted that shirts will be available for purchase at the June meeting.

Public Relations / Legislative – Cathy Glenn, Kristi Game!

Ms. Glenn reported that there is no trauma specific legislation processing but will report back to the Board on pending EMTALA legislation.

Education – Jennifer Carr, Maysoon Bader

Ms. Carr led a discussion on the offering of the next TTDEC course. There was Board support to revise the presentation modules and conduct the next offering in the Oct/Nov timeframe. Ms. Brown agreed to present her 'baseball' lecture for future educational offering and Ms. Turnbow agreed to present an 'informed care' educational offering in the future.

Open Forum – All

No discussion offered.

Adjournment – Dawn Koepf

There being no objections or additional item brought for Board attention, the meeting was adjourned by President Koepf at 13:50.

Recorded by,

***Brett Dodwell
TTCF Secretary***

