



Texas Trauma Coordinators Forum

**TTCF Board Meeting Minutes
Monday, June 10, 2024
Embassy Suites Central, Austin, TX**

Board Member Attendance: Dawn Koepp, Kathy Rodgers, Jacky Betts, Brett Dodwell, Tamara Jones, Courtney Edwards, Danielle Sherar, Rhonda Manor-Coombes, Lori Adams, Laura Wagley, Colyn Turnbow, Janice Markwardt, Kristie Brown, Christine Campbell, Lori Foster, Ashely Kopech, Rebecca Crocker, Jennifer Carr, Maysoon Bader, Melanie Vanderford, Suzanne Curran, Cathy Glenn, Kristi Gamel.

TTCF Member Attendance: Brandi Mendoza

Call to Order – The meeting was called to order by President Koepp at 18:02 with a forum established and agendas distributed. A sign-in roster was utilized.

TTCF 2024 Smart Goals – Review of the below occurred:

Support the mission of the TTCF organization through:

- 1) Education, mentoring, and networking
- 2) Increase membership and participation by 5%
- 3) Ensure continued organizational financial stability
- 4) Collaborate with Texas EMS for Children in providing pediatric simulation, scenarios, PECC education and interactive learning within the pediatric specialty
- 5) Provide information regarding trauma rules, gap analysis, and any additional state trauma related guidelines.

Dates of 2024 Meetings – Review of the below occurred:

Virtual Board Meeting	Board Meeting	General Membership
February 23, 2024	March 4, 2024	March 5, 2024
May 16, 2024	June 10, 2024	June 11, 2024
July 18, 2024	August 19, 2024	August 20, 2024
October 17, 2024	November 21, 2024	November 22, 2024

June 10, 2024 TTCF Board Meeting Minutes

Trauma Rules Update – Dawn Koepp

Ms. Koepp updated the Board on the current 157.125 rule status to include the DSHS's withdrawal of the proposed rules on April 26, 2024. DSHS are hosting several rule status meetings in the near future and the current 'June 2024' rules have been posted to the TTCF homepage for reference. Full input to occur by DSHS at tomorrow's General Assembly meeting.

Officer/Board Reports:

President – Dawn Koepp

See above

Past President – Kathy Rodgers

No report offered

Secretary Report – Brett Dodwell

Mr. Dodwell noted the recently purchased 2nd TTCF projector has been deployed for tomorrow's meeting. It was also noted that all leadership COIs and 2024 SMART Goals have been cataloged and published. The fee reduction focused change for annual membership from PayPal to QuickBooks was enacted in March 2024 and the new process continues to be successful. Mr. Dodwell also reported that Secretary succession planning with Ms. Jones continues, and a prospectus report will be presented to the Board at the August Board meeting. It was also noted that all educational presentations for tomorrow's meeting have been published to the applicable TTCF committee/workgroup webpages for reference.

Secretary Elect Report – Tamara Jones

No report offered

Treasurer Report – Jacky Betts

Mr. Betts presented a written financial report reflecting a current L&E balance of \$-2,475.96 and a current checking balance of \$18,353.26. There are 4 scheduled vendors for tomorrow's meeting and the importance of vendor fees were imparted. Mr. Betts also reported the hotel meeting fees are increasing throughout the region and are not exclusive to the current hotel. There was continued discussion to work on a revised vendor fee schedule and innovative ideas for meeting locations; to be continued at the November 2024 Strategic Planning meeting.

At-Large Report - #1 Danielle Sherar, #2 Rhonda Manor-Coombes

No report offered

Parliamentarian's Report – Courtney Edwards

Ms. Edwards informed the Board that nominations for the elected positions of President-Elect, Treasurer-Elect, Parliamentarian, and Director At Large #1 will be offered to the membership via QR code at tomorrow's meeting.

Historian's Report – Joseph Murray

Mr. Murray was not in attendance and Ms. Koepp reported that his suggestion to produce a TTCF promotional video continues to have Board support.

Committee Reports

Membership-Mentorship – *Rebecca Crocker, Jenny Oliver*

Ms. Crocker announced that the revised new member 'e-book' will be discussed and distributed at tomorrow's meeting and will the 157.125 rules status update.

Registry – *Christine Campbell, Lori Foster*

Ms. Campbell reported the registry educational presentation is scheduled for tomorrow's meeting and solicited any registry focused future educational offering ideas.

Special Populations – *Kristie Brown, Lydia Camacho*

Ms. Brown announced a PowerPoint educational case study on obstetric trauma will be offered at tomorrow's meeting. It was noted that bariatric trauma is also on schedule for future education.

Injury Prevention – *Ashley Kopech, Amy Tucker*

Ms. Kopech reported that CATRAC's Rachel Lindsey will present a StopTheBleed Texas specific educational offering at tomorrow's meeting. Future educational topic ideas were presented for outdoor sportsman (game warden), sportsman safety, and CRASE civilian response to active shooter.

Level I / II – *Sheryl Cloud, Lori Adams*

Ms. Adams announced that the committee's usual format and subject focus will be deployed at tomorrow's meeting.

Level III – *Laura Wagley, Colyn Turnbow*

The leadership reported that the 157.125 rules will be focused on at tomorrow's meeting and that future topics for the Committee will include TPM self-care. There was a suggestion to expand the TPM self-care into a educational presentation for the entire TTCF membership.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt announced that the usual meeting format will be conducted at tomorrow's general meeting with specific focus on the 157.125 rules.

Workgroup Reports

Fund Raising – Finance, *Melanie Vanderford, Suzanne Curran*

The leadership announced that follow-up TTCF Board Member shirts specific to appropriate sizes are being ordered and that ideas for more merchandise are welcome. It was noted that there are 18 trauma registrar t-shirts still available in XL size.

Public Relations – Legislative, *Cathy Glenn, Kristi Gamel*

The leadership announced the creation of a current newsletter and that same will be published on the workgroup's webpage within the next week.

Education – Jennifer Carr, Maysoon Bader

The leadership reported that October 22, 2024 is the finalized date for the next virtual TTDEC course with flyer information to soon be released. Tomorrow's CE educational hours will be 1.25 and that future educational offering ideas include: 'informed care', 'resiliency' and trauma caregiver support.

Open Forum – All

No items presented.

Adjournment – Dawn Koeppe

There being no further items brought forward for Board attention, the meeting was adjourned by President Koeppe at 19:15.

Recorded by,

*Brett Dodwell
TTCF Secretary*

