



Texas Trauma Coordinators Forum

**TTCF Board Meeting Minutes**  
**Thursday July 18, 2024**  
**Virtual Zoom**

**Board Member Attendance:** Dawn Koepp, Jacky Betts, Brett Dodwell, Tamara Jones, Courtney Edwards, Joseph Murray, Rhonda Manor-Coombs, Sheryl Cloud, Lori Adams, Laura Wagley, Colyn Turnbow, Janice Markwardt, Joy Henry, Kristie Brown, Lydia Camacho, Lori Foster, Ashley Kopech, Amy Tucker, Rebecca Crocker, Jenny Oliver, Kristi Gamel.

**Call to Order** – The meeting was called to order by President Koepp at 13:01 with a forum established and agendas distributed.

**TTCF 2024 Smart Goals** – Review of the below occurred:

Support the mission of the TTCF organization through:

- 1) Education, mentoring, and networking
- 2) Increase membership and participation by 5%
- 3) Ensure continued organizational financial stability
- 4) Collaborate with Texas EMS for Children in providing pediatric simulation, scenarios, PECC education and interactive learning within the pediatric specialty
- 5) Provide information regarding trauma rules, gap analysis, and any additional state trauma related guidelines.

**Dates of 2024 Meetings** – Review of the below occurred:

Virtual Board Meeting	Board Meeting	General Membership
February 23, 2024	March 4, 2024	March 5, 2024
May 16, 2024	June 10, 2024	June 11, 2024
July 18, 2024	August 19, 2024	August 20, 2024
October 17, 2024	November 21, 2024	November 22, 2024

**Trauma Rules Update** – Dawn Koepf

Ms. Koepf informed the Board that the next scheduled DSHS input relating to the 157/158 trauma rules is scheduled for a virtual meeting on July 23<sup>rd</sup>. The current 'June 2024' rules version is posted to the TTCF homepage for reference.

**Officer/Board Reports:****President** – Dawn Koepf

See above

**Past President** – Kathy Rodgers

No report offered

**Secretary Report** – Brett Dodwell

Mr. Dodwell noted the current CY24 membership count is 134 and that the room block deadline for the August TTCF meetings is July 29<sup>th</sup>. There was a motion to accept the published TTCF Board Meeting minutes of June 10, 2024 by Jacky Betts with a second voiced by Rhonda Manor-Coombs. There were no suggested revisions or opposition and the motion passed. There was an additional motion to accept the published TTCF Board Meeting minutes of May 16, 2024 by Tamara Jones, with a second voiced by Colyn Turnbow. There were no suggested revisions or opposition and the motion passed. Mr. Dodwell also reported that he will present the Board with the Secretary's prospectus and succession planning report at the August 19<sup>th</sup> Board meeting.

**Secretary Elect Report** – Tamara Jones

No report offered

**Treasurer Report** – Jacky Betts

Mr. Betts presented a vocal financial report reflecting a current L&E balance of \$15,736.87. He noted there are 2 confirmed vendors and 2 potential vendors for the August 20, 2024 meeting. Mr. Betts encouraged the use of the July 29<sup>th</sup> room block and voiced a reminder to register for the meeting prior to attending.

**At-Large Report** - #1 Danielle Sherar, #2 Rhonda Manor-Coombes

No report offered

**Parliamentarian's Report** – Courtney Edwards

Ms. Edwards informed the Board that nominations have been received and vetted for the elected positions of President-Elect, Treasurer-Elect, Parliamentarian, and Director At Large #1, scheduled for August 20, 2024 and that voting will occur via electronic ballot.

**Historian's Report** – Joseph Murray

Mr. Murray stated that he will be prepared to update the Board on the video project at the August 19, 2024 meeting.

## Committee Reports

### Membership-Mentorship – *Rebecca Crocker, Jenny Oliver*

Ms. Crocker announced that the revised new member 'e-book' will be discussed and distributed at the August 20, 2024 General Assembly meeting and noted that she will be unable to attend the meeting.

### Registry – *Christine Campbell, Lori Foster*

No report offered. It was noted that Ms. Campbell and Ms. Foster will not be able to attend the August meetings.

### Special Populations – *Kristie Brown, Lydia Camacho*

Ms. Camacho reported that her 'bariatric trauma' presentation will be presented at the August 20, 2024 meeting and will be delivered to Ms. Edward and Mr. Dodwell by August 15<sup>th</sup>.

### Injury Prevention – *Ashley Kopech, Amy Tucker*

Ms. Kopech announced her resignation from the Board effective August 12, 2024. Ms. Kopech stated that she is working on attending the August 20, 2024 meeting and also voiced her support for Ms. Tucker to be appointed to the IP Chair position and Ms. Brandi Mendoza be appointed to the Co-Chair position. The Board thanked Ms. Kopech for her many years of service to TTCF and her dedication to improving the quality of trauma care in Texas. In closing it was noted that Mr. Bryan Dulock is scheduled to address the membership at the August 20, 2024 meeting for sportsman/game warden education. Ms. Tucker will POC his speaking arrangements and provide his presentation prior to the meeting.

### Level I / II – *Sheryl Cloud, Lori Adams*

Ms. Cloud reported the usual focus of recent surveys and trauma rules will be conducted at the August meeting. Ms. Adams noted that she will not be in attendance.

### Level III – *Laura Wagley, Colyn Turnbow*

Ms. Wagley and Ms. Turnbow reported that 157/158 trauma rules will be focused on at the August meeting.

### Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt announced that the usual meeting format will be conducted at the August General Assembly meeting.

## Workgroup Reports

### Fund Raising – Finance, *Melanie Vanderford, Suzanne Curran*

No report offered.

### Public Relations – Legislative, *Cathy Glenn, Kristi Gamel*

Ms. Gamel reported no new items for attention.

Education – *Jennifer Carr, Maysoon Bader*

There was no leadership report, however it was noted that there are only 3 registrations currently for the October 22, 2024 TTDEC Course. The Executive Board agreed to send out reminders of the course via list-server and social media. Educational offerings scheduled for the August 20, 2024 meeting include: Bariatric Trauma by Ms. Camacho, Trauma Informed Care by Ms. Heidi Gilroy, and Sportsman/Game Warden by Mr. Bryan Dulock.

**Open Forum** – *All*

There was a discussion regarding the annual TTCF auction and a Board decision to conduct the auction at the November 22, 2024 meeting in Fort Worth.

**Adjournment** – *Dawn Koepf*

There being no further items brought forward for Board attention, the meeting was adjourned by President Koepf at 13:32

***Recorded by,***

***Brett Dodwell  
TTCF Secretary***

