



Texas Trauma Coordinators Forum

GENERAL ASSEMBLY MEETING MINUTES

November 22, 2024

Tarrant County College, Trinity River Campus – Fort Worth, TX

Registration – Registration opened at 07:30 with vendors present: Tech-Labs Inc., CSL Behring, ESO, and ImageTrend.

Call to Order - The meeting was called to order by President Koepp at 08:06. Agendas were provided and attendance was counted as 60.

Approval of Minutes – There was a motion to approve the published August 20, 2024 General Meeting minutes by Kristie Brown with a second had by Tamara Jones. There were not suggested revisions or edits, and the motion passed.

Registration Opens

Vendors in attendance – ImageTrend, ESO, CSL Behring, Tech-Labs Inc.

President's Announcements – *Dawn Koepp*

Ms. Koepp presented an overview of yesterday's Strategic Planning meeting to include: DSHS adopted 157 rules posted to TTCF website; 157 rules discussion webinars to be offered by DSHS via website sign-up on 12/3, 12/5, and 12/17; 2025 TTCF meeting dates with exact dates TBD for March, June, August, and November with emphasis on looking for meeting space options outside of hotel locations to reduce costs; and plans to offer the TTDEC course anticipated for Oct 2025. President Koepp recognized Mr. Dodwell for his 14 year service as TTCF Secretary. Ms. Koepp also encouraged the membership to participate in the 'silent auction' basket selections and noted the auction will close at 13:30 today.

Treasurer Report – *Jacky Betts*

Mr. Betts presented an itemized written financial report dated 11/19/2024 reflecting a current P&L balance of \$16,676.80. It was also reported that the net revenue from the October 2024 TTDEC course was \$6,393.77. Mr. Betts encouraged the attendees to visit today's vendors and noted that the vendor fees for 2025 will not be increased per yesterday's Strategic Planning meeting.

Secretary Report – *Brett Dodwell*

Mr. Dodwell reminded those in attendance that the annual TTCF membership term will expire on 12/31/2024 and that next year's membership will include the annual password change. In closing, Mr. Dodwell thanked the Board and Membership for the opportunity to serve as Secretary for the last 14 years.

Historian Report – *Joseph Murray*

No report offered.

TTCF November 22, 2024 General Assembly Meeting Minutes

At Large Report – Danielle Sherar, Rhonda Manor-Coombes

Ms. Sherar noted her election to TTCF President-Elect and her departure from the DAL #1 position. Ms. Manor-Coombes announced that the DAL positions will be providing exciting projects for 2025.

Parliamentarian Report – Oath of Office - Courtney Edwards

Ms. Edwards led a review of the proposed Bylaw changes via PowerPoint presentation. She noted the proposed changes have been published on the TTCF website for over 30 days. There was a vocal vote to accept the suggested revisions participated in by the general membership in attendance. The voting reflected unanimous support to accept the Bylaws revisions, there were no dissensions or oppositions. Ms. Edwards announced that input for the annual TTCF awards is open and to communicate any nominations to her via email. It was noted that a QR code for input will be forthcoming. In closing, the oath of office was administered to the following newly elected positions: President-Elect Danielle Sherar, Parliamentarian Maysoon Bader, DAL #1 Kathy Rodgers, and Treasurer-Elect Melanie Vanderford.

TTCF/CAISS/CSTR Recognition

Lori Adams, Cathy Glenn, and Rhonda Manor-Coombs were recognized for renewing their TCRN.

Navigating the Complexities: Care for Bariatric Trauma Patients

Lydia Camacho, Trauma Program Manager, University Medical Center, El Paso

Ms. Camacho presented the attendees a PowerPoint presentation with CEU opportunity. The document has been published on the TTCF Special Populations webpage for reference.

Registry: NTDB Updates - Lori Foster, Registry Co-Chair

Ms. Foster presented the attendees an NTDS 2025 dictionary update via PowerPoint. A reference copy of the document has been published to the committees' webpage.

Breakout Meetings

Level I/II, Level III, and Level IV committees conducted breakout meetings.

Lunch - A box lunch offering was provided to the membership with inaugural meeting attendees partaking in a membership-mentorship meeting.

Ask the Surveyor – Panel

The membership participated in a Q&A session led by TETAF trauma surveyors.

Silent Auction – The silent offering was closed, and the winners were announced. The net income from the auction was \$865.00

SBIRT/Mental Health Presentation

Timothy Perez, Licensed Clinical Social Worker, JPS Health Network, Fort Worth

Mr. Perez offered attendees a PowerPoint slideshow that included CE offering. The document has been published on the TTCF Education webpage for reference.

External Reports

Department of State Health Services (DSHS) OEHS/TS – Jorie Klein, Elizabeth Stevenson, Audrey Green, Katie Foarde

Ms. Stevenson announced that the 157 rules have been adopted and are effective 11/25/2024. She reported that there are scheduled 157.125 adopted rule review webinars set for 12/3, 12/5, and 12/17, with sign-up via the departments' website. Review webinars to review the 157.126 rules will be scheduled in early 2025. It was noted to closely adhere to the guidelines and instructions when

TTCF November 22, 2024 General Assembly Meeting Minutes

submitting survey documents to DSHS. It was also noted that there have been a high volume of facilities with survey deficiencies and contingencies. The department is concerned with the benchmark of trauma facilities meeting the minimum standards and requirements for designation. There were suggestions to closely adhere to survey documents when submitting to DSHS. It was reported that there is a high volume of facilities with survey deficiencies and contingencies per DSHS. The department is concerned with trauma facilities meeting the minimum standards and requirements. A short formatting review of the comparison excel documents for Level III and Level IV in relation to the rule changes was conducted, noting that 'red text' reflects additions and 'strikethrough' annotations reflect deletions. The department is scheduled to release these documents for reference in the near future. In closing, Ms. Stevenson noted that trauma submissions should be done on a quarterly basis at maximum.

Trauma Registry – *Gavin Sussman*

An emailed report from Mr. Sussman was relayed by Mr. Dodwell stating: the state registry is targeting May 1, 2025 to close the 2024 trauma data; please adhere to 103.7 TAC for 90 day submission requirements; data submitted using 2020 and 2023 NTDS formats has been counted twice and the department is working to correct this issue, however manual corrections have been made in relation to the 2023 RAC allotment data.

Texas EMS Trauma & Acute Care Foundation – *Terri Rowden*

Terri Rowden reported that TETAF is gearing up for the new state legislative session to include focus on funding for remote trauma facilities.

Pediatric Readiness Project – *Dr. Remick, Sally Snow*

Ms. Snow presented a PowerPoint update on the Pediatric Readiness Project. The presentation has been uploaded to the TTCF Special Populations webpage.

Emergency Nurses Association (ENA) – *Courtney Edwards*

Courtney Edwards reported the ENA 2025 national conference is set for New Orleans on September 17 through 20th. There is a new trauma course in creation/development that focuses on subject matter between the TNCC and the TCAR course material, with the current course status set for upcoming beta testing with the anticipated inaugural course offering in 2 years. Ms. Manor-Coombs announced that there are 3 Texans on the National ENA Board.

Society of Trauma Nurses (STN) – *Courtney Edwards*

It was noted that a recently announced Rural TOPIC course is scheduled for 12/4/2024. Also noted that STN has intentions to increase the ATCN faculty census and to please be on the lookout for a STN frailty survey.

American Trauma Society (ATS) – *Brett Dodwell*

Mr. Dodwell reported the ATS is offering a free '2nd Trauma' course at the EAST trauma conference on 1/23/2025. He encouraged the membership to refer to the ATS homepage for numerous educational offerings.

Trauma Centers Association of America (TCAA) – *Lori Adams*

No report offered.

ACS – *Christine Campbell*

No report offered.

Stop the Bleed Coalition – *Suzanne Curran*

Ms. Curran reported that the State Coalition meetings will resume on the first Fridays of odd months beginning 1/3/2025. Refer to the coalition website for more information and sign-up notice. RAC representation and POCs were highly encouraged. In closing it was noted that the release of the national STB revised 3.0 course has again been delayed for an anticipated 3/2025 release date.

TTCF November 22, 2024 General Assembly Meeting Minutes

Internal Reports

Education – *Jennifer Carr, Maysoon Bader*

Ms. Koeppe reported the leadership is considering subjects for future education CE offerings.

Injury Prevention – *Amy Tucker, Brandi Mendoza*

The leadership encouraged attendees to participate in the IP promotion photo booth set up at today's meeting.

Special Populations – *Kristie Brown, Lydia Camacho*

Ms. Brown announced that future educational offerings include trauma informed care and asked the membership for input related to desired educational topics.

Registry – *Christine Campbell, Lori Foster*

Lori Foster announced that the leadership will offer education relating to coding issues and data validation in 2025.

Public Relations / Legislative – *Cathy Glenn, Kristi Gamel*

Cathy Glenn reported the new state legislative session already contains over 1000 filed bills and the workgroup will follow relevant trauma legislation at the state level. She also disclosed that the workgroup is discussing revising the 'Capitol Day' meetings.

Membership / Mentorship – *Rebecca Crocker, Jenny Olivier*

Rebecca Crocker reported that a 2025 revised e-manual will be disseminated next year and that the today's inaugural members reviewed the current e-manual and website resources.

Fundraising / Finance – *Melanie Vanderford, Suzanne Curran*

Suzanne Curran announced that new T-shirts and various TTCF merchandise are available for purchase today.

Level I/II – *Sheryl Cloud, Lori Adams*

Lori Adams reported 33 members in today's breakout meeting where TQIP ACS findings were discussed, 157 rules were also discussed, and SMART goals were created. Ms. Cloud's resignation was announced, and the newly appointed Committee Co-Chair was designated as Meg Michel.

Level III – *Laura Wagley, Colyn Turnbow*

The leadership reported 14 attendees at today's meeting where the 157 rules were discussed, specifically 125/126, with a gap analysis document posted to Committees webpage. Today's meeting discussion included updating survey documents, urgent/emergent response guidelines, substance abuse screening, NSAs, and palliative care in elderly trauma.

Level IV – *Janice Markwardt, Joy Henry*

Janice Markwardt reported 25 meeting attendees, of which 6 were inaugural. DSHS trauma personnel and TETAF personnel participated in a Q/A session meeting format where the 157 rules were discussed.

Adjournment – *Dawn Koeppe*

The meeting was adjourned by President Koeppe at 15:30.

Recorded by,

***Brett Dodwell
TTCF Secretary***